

SELECTBOARD MINUTES
JULY 5, 2016

Meeting opened at 6:00pm

Present: Alan Vint, Chair; David DiNicola

Selectman Robert Costa had submitted his resignation from the Selectboard.

Duane Pease, Town Administrator

Warrants reviewed and signed; Payroll: \$7,272.20; Expenses: \$43,076.16 & \$37,249.76.

Minutes of 6/6/16 proved on motion by Alan, Dave 2nd; vote 2-0.

Minutes of 6/20/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Board of Health minutes of 6/20/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Minutes of 6/27/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Mail reviewed: Franklin Regional Transportation sent agreement for transportation for FY'17. Town did not use this service last year and will continue to transport on its own.

Joe Kearns updated on the Community Compact, it is moving ahead and MassDevelopment is on board for the economic development portion of the Compact. A bus trip is planned for 7/14 to have members tour each town's economic properties and possible tourist destinations.

Fire Chief Ron Radwich met with the Board to review the Fire and Police coverages for this year. There was a question on the number of members of the dept. Ron advised that his number is correct. Although they all do not show up for each incident, they are active and respond to various situations. Town will keep the \$500 maximum for lost wages in case of an injury while acting as a volunteer.

The Town mowing was next on the agenda. There were no bids received for the mowing and discussion was regarding the purchase of a ride on mower, push mower and weed whacker. Highway Superintendent, Skip Savery, said if the Town purchased, he could use his summer help to do the mowing. When summer help is not available Kathy O'Brien said she could do the mowing. The best way to purchase the mowers would be to use the State bids. Skip will check for this equipment. In the meantime, Brennan Foley may be willing to do the mowing using his own equipment. Brennan is one of the summer help and also mows the church in the center of Town.

The Town Center Committee (TCC) was discussed next; many members were present at this meeting. Alan said the next steps are planning, fund raising and being more proactive and being involved on a regular basis. Jay Swift, Chair of the TCC said their initial goals were to deal with the DEP lien and determine what the future of the site would be. He said it is time to move forward and taking the former General Store down was the way to go as it was not financially feasible to rehabilitate it. He was asking the Selectboard (SB) for guidance. He also felt there should be a Town Meeting to obtain ideas for the site.

Dave said there needs to be a plan in place before the Town seeks grant moneys. There was discussion between the S/B and TCC regarding various uses, what to do with the empty lot, salvaging the adjacent house. Would compact funds be available as part of the economic development of the compact. Howard Knickerbocker stated the Town should identify things lacking in town and make them an element of the grant request. Mitch Feldmesser said the needs of various departments in Town should be included as well. Additional discussion included sending an anonymous survey to residents similar to what was sent out for the wireless internet. It is important to get the whole Town involved in the future of the location. The prior TCC was reappointed on a motion by Alan, Dave 2nd; vote 2-0. The only change is that Dave will be the S/B representative replacing Alan.

There will be a Wireless Information hearing on July 21st in the Town Hall Auditorium.

Alan then addressed the Special Election to fill the vacant S/B seat. The Caucus date has been set as well as the election. Dave said the S/B position is a tough job in a small town.

Alan motioned to adjourn the meeting and go into an Executive Session to discuss the Preserve lawsuit and not to reconvene the S/B meeting, Dave 2nd; vote: Alan Vint, Aye; David DiNicola, Aye; vote 2-0 and meeting adjourned at 7:45pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

SELECTOBARD MINUTES
JULY 13, 2016

Meeting opened at 2:00pm

Present: Alan Vint, Chair; David DiNicola
Duane Pease, Town Administrator

Meeting held to discuss Wireless Pilot Program and costs and management associated with it.

Alan said under the Pilot, there is \$25,000 for management of the program that includes any work done by Town Council, Highway Dept. and MLP manager.

Dave stated he was absent from the 5/31/16 meeting in which Steve Harris was appointed the MLP Manager and Fred Goldstein the engineer. He feels the manager of the build out of the pilot should have qualifications and that the Chair of the Communication Committee might have a Conflict of Interest in being named the MLP manager if he is to collect a salary or other financial remuneration for the position. Alan stated there were multiple meetings and conference calls with MBI representatives to discuss the Pilot Program and the management cost was discussed. Alan assumed Dave and Bob Costa, former Selectman, were aware that it was a paid position. Dave said he may or may not be qualified but he had not seen a n application.

Alan said Steve has been working hard on this for 2+ years and wireless is a much less expensive option than the fiber optic system. Steve has been working with Fred for over a year and they brought the project to the point MBI was satisfied that is was feasible and award the \$129,000 grant to go forward with the pilot. Middlefield was the first town to obtain funding from MBI.

Dave aid the process today was not what he expected. He felt Town Counsel (TC) did not get all the information and the Board should have a meeting with TC to go over this. Alan advised Dave to contact TC and discuss with them. Dave said his goal is not to hold up the pilot but to make sure it is done right.

Maureen Sullivan said there was \$25,000 set aside for management for 6 months and does that mean it is \$50,000 for a year. Alan stated the \$25,000 was for the manager, legal costs, any work the Highway Dept. did, accounting, etc.

During further discussion, Dave was told to contact Steve and Fred and ask the questions he wanted answered. Alan also stated it is not an option for the pilot program to come in above the budget approved by MBI. MBI will be watching the pilot during the process.

Bob Costa said when he voted on Steve and Fred there was no discussion on money to be paid to them. Howard wanted to know if anyone tested the program or evaluated to see how well it would work. It appears to be a foregone conclusion that wireless would work.

Alan explained there has been interaction with MBI, Fred and Steve and wireless is a viable solution for the Town. Howard as said this wireless is not sustainable and can't possibly work and WiredWest has proved a small town can not do it on its own. The Selectboard members had agreed the town would not bond or borrow over 1 million dollars for the fiber option. He said this is not for him as he had DSL from Verizon but 60-70% of the Town can get DSL and the only other options are dial-up or satellite.

Sherri Venditti questioned the projections and costs associated with an ISP and noted that was not included in the pilot budget. There should be measurable results and the manger should be an objective 3rd party.

Alan said the board is doing the best job they can and 3rd party to observe would be a good idea. Dave felt this pilot project is moving too fast and the information should be checked to make sure it is accurate.

Lawn mower was discussed next, Alan motioned to allow Town Administrator to go ahead and purchase mower in consultation with Highway Superintendent using the State bids, Dave 2nd; vote 2-0.

Alan motioned to adjourn the Selectboard meeting, open a board of Health (BOH) meeting and not to reconvene the Selectboard meeting, Dave 2nd; vote 2-0 and meeting adjourned at 3:06pm

BOH meeting opened at 3:06pm with all present.

Meeting held on request received from Mr. Dussault for his request for a “tight tank” septic system for his property on Skyline Trail. he claim the property is seasonal. Health Agent Jackie Duda said a tight tank system is usually not allowed. There will be further discussion on this at a later meeting. Dave is very familiar with septic systems as installing systems is part of his business. Dave will check with Jackie and the Building Commissioner.

Tamarin Laurel-Payne questioned is there was enough frontage for this property and was told the property is on an old private way so Dussault is able to create the frontage needed.

Tamarin was appointed to the Hilltown CDC on motion by Alan, Dave 2nd; vote 2-0.

There was further discussion on the Pilot Project in Open Forum. Sherri said this is the largest expenditure in a decade by the Town and it is a priority for the further livability of the town. She wanted to know how the engineer would be paid, hourly, on a contract. MBI should be more involved as the pilot goes forward who has the townspeople’s interest and is protecting them.

Alan motioned to adjourn, Dave 2nd; vote 2-0 and BOH meeting was adjourned at 3:47pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

SELECTBOARD MINUTES
JULY 18, 2016

Meeting opened at 6:00pm

Present: Alan Vint, Chair; David DiNicola
Duane Pease, Town Administrator

Warrants reviewed and signed; Payroll: \$16,076.69; Expenses: \$50,578.95 and \$2,038.51

Minutes of 7/5/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Executive Session minutes of 7/5/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Chris Bresnahan, Library Trustee Chair gave Board update and background on library. Over 8,400 books are available for residents and residents have access to libraries all over the state. Internet is available for use in library as well as iPads. Currently the librarian, Maryann Walsh, is conducting a weekly reading program for children. She also runs various programs throughout the year. Trustees are looking for a candidate for the Board.

Alan gave update on the Community Compact and the bus tour of the 6 towns. Attendees included representative from MassDevelopment and 3 members of ELAN who have been hired to do the economic assessment of the towns. In Middlefield the Arches Fairgrounds, Azure Green and the Town Center were visited. There are 2 divisions to the Compact: Economic Development and Shared Services. Shared Services would include towns sharing accountants, treasurers, tax collectors, equipment, etc.

Cultural Council is in need of 2 appointees and Chris Bresnahan and Marge Batorski were recommended. Alan motioned to appoint both, Dave 2nd; vote 2-0. Letters of appointment to be sent to each.

Alan motioned to adjourn, Dave 2nd; vote 2-0 and meeting adjourned at 6:40pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

SELECTBOARD MINUTES
AUGUST 1, 2016

Meeting opened at 6:01pm

Present: Alan Vint, Chair; David DiNicola
Duane Pease, Town Administrator

Chair advised audience that this meeting is a working meeting of the Selectboard and the public does not have an inherent right to speak. Going forward there will be one warning to audience members who speak out of line and then they will be ejected.

Alan motioned to open a Board of Health meeting and then reconvene the Selectboard meeting, Dave 2nd; vote 2-0 and meeting adjourned at 6:03pm.

Selectboard meeting reconvened at 6:36pm, all present.

Warrants reviewed; Payroll: \$9,020.26; Expenses: \$131,197.92 with a question on \$13,863.78 for MLP Manager and Engineering for the wireless internet.

Minutes of 7/13/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Minutes of 7/18/16 approved on motion by Alan, Dave 2nd; vote 2-0.

Mail reviewed; nothing of importance.

First item on agenda was Town Spoils. Under chapter 30b, section 15f; towns may dispose of excess materials when it is appropriate. This would be items of no or little value, time saving disposal of materials, etc. Going forward, any recipients of these “spoils” will have to sign off upon receiving them.

Joe Kearns gave update on the Gateway lawsuit against the Worthington withdrawal. There was a conference call with Attorney Jim Lempke; there has been little activity over the summer. The members will continue to review and develop a plan to go forward with. The biggest issue is the 14-20 million dollar Op-Ed that will be owed in the future. Worthington does not want to pay there share of this amount.

Board was advised the COA Consortium has paid the outstanding legal balance owed for the creation of the Consortium; the Town received a check for \$1,000 which represents the 4 town's share of the billing.

The MBI informational meeting on the wireless internet was discussed next. Bill Ennin of MBI was present for the meeting in the auditorium. Alan felt it was somewhat embarrassing and the Town came across badly and Alan sent Ennin a letter of apology on behalf of the Town. Dave felt the project should slow down and there should be more communication between Fred Goldstein, the engineer and Steve Harris of the communication Committee with the Selectboard.

There was extended discussion regarding the project including obtaining a 3rd party review of the financials of operating the project. Alan said everything is muddle right now and an amendment to the Zoning By-Laws should be brought before the Town. if the By-Law does not pass there is no point in going forward. Sherri Venditti questioned why the tower could not be placed at another location in town such as the Slocum property. This location does not have access and the costs of running the fiber to this sight would be costly as it is approximately 3 miles from the nearest fiber location. A right-of-way would have to be obtained and power would then have to be run to the tower. During the discussion, Howard Knickerbocker felt many of the remarks from the Board were directed at him. He felt he gave an unbiased analysis of the system and used the date provided for the analysis. Maureen Sullivan felt the Planning board was left out of the discussion on siting the tower and the townspeople need to know what it is going to look like. Also, it will be harder to sell if some residents are only getting 5mb speed while others are receiving 25mb.

Marin Laurel-Payne questioned what funds were available and what other monies could be used if the project went over what MBI had allotted. Alan said there was \$310, 000 for construction and \$270,000 for professional services allotted. Middlefield was the first town to obtain funding while WiredWest has not received any money to date. The town, through its legislatures is lobbying MBI and the governor's office for using the professional services portion for the build out. The town has applied to MBI for an extension on using the funds until 6/30/17. Both Alan and Dave agreed there has been a failure to communicate between all the parties.

Last item on the agenda was the Open Meeting Law complaint filed by Mitch Feldmesser. Prior to the opening of the meeting, Alan gave Dave a draft copy of the response for him to review. Alan read the response including the comments of the other two members of the Zoning Board of Appeals that had previously stated they could not work with Mitch. Mitch was not present at the meeting but Maureen Sullivan was and took exception to the response, she stated Mitch was not appreciated on the ZBA and alleged the response letter was done outside of the public meeting and was a violation of the Open Meeting Law. Alan said he would prefer not to air dirty laundry in public but since this was an open meeting, he read the complete response. Dave said he read the letter and did agree with its contents. There was further discussion and Alan said there were also other complaints about Mitch including lack of cooperation and lateness of notices. Maureen stated she would like copies of the above.

Alan motioned to send the letter as drafted, Dave 2nd; vote 2-0 and letter to be sent.

Alan motioned to adjourn, Dave 2nd; vote 2-0 and meeting adjourned at 8:36pm. minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

BOARD OF HEALTH MINUTES
AUGUST 1, 2016

Meeting opened at 6:03pm

Present: Alan Vint, Chair; David DiNicola
Duane Pease, Town Administrator

Also present: Joseph Dussault and his septic designer

Meeting was held to discuss Dussault's application to install a "tight tank" on his property in lieu of a full septic system.

Alan stated he had spoken with Paul Nieptupski on the issue of privies, if the privy was in existence prior to 1995, it is "grandfathered" to be acceptable. Anything after 1995 is illegal. Alan had checked the Assessor's records and the listing on the card shows only a shed. If this application is approved, the deed will be noted as a declared seasonal dwelling with a tight tank. Seasonal Dwelling limits the use of the property to 180 days per year. Dussault said the shed in question is the outhouse and half of the shed is used as the outhouse and has been there since prior to 1990, it was on the property when he bought it. The tank would have to have an alarm installed to notify the owner when the tank reaches its capacity. Dave questioned if there was electricity on the property and was told solar is used for the building and a generator for pumping the well water. Dave also had concerns as Dussault has plenty of land to install a full system and this may open the door for "seasonal" permits by permanent residents. Dussault added that if in the future he decided to build, the tight tank would become the septic tank and a complete system would be installed.

The Board requested Dussault obtain notarized verification from the prior owners that the outhouse was in existence prior to 1995. Mr. Dussault said he would obtain the documentation and supply it to the Board.

Alan motioned to adjourn, Dave 2nd; vote 2-0 and meeting adjourned at 6:36pm

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

SELECTBOARD MINUTES
SEPTEMBER 13, 2016

Meeting opened at 6:02pm

Present: David DiNicola; Denis Basak
Duane Pease, Town Administrator (TA)

New board member, Denis Basak, was welcomed to the Selectboard.

New chair was needed since the resignation of Alan Vint. Denis nominated Dave, Dave 2nd; vote 2-0.

Warrants reviewed, Dave explained the process to Denis and warrants were signed.
Payroll: \$9,472.60; Expenses: \$7,460.07 & \$9,165.51.

Dave approved minutes of last board meeting, August 1, 2016.

Mail reviewed, Board approved draft of letter regarding Howard Knickerbocker's Open Meeting complaint. TA will notify Town counsel.

ZBA appointments were on agenda; Mary Courtney, Maureen Sullivan and Mitch Feldmesser were interested in the 2 open positions. Mitch is already an alternate. Dave motioned to appoint Mary Courtney, Denis 2nd; vote 2-0. Dave then motioned to appoint Maureen Sullivan, Denis 2nd; vote 2-0. TA will send letters to both advising of appointments.

Middlefield Fair building permit was discussed next; when the Fair erected the Brian Miller Pavilion no permit was taken out. Confusion among members led them to believe the "other" person pulled the permit. The cost of the permit is \$150 and the fine for not having the permit is also \$150 for a total of \$300. After a brief discussion and acknowledging all the work Brian did for the Town Dave motioned to waive all fees, Denis 2nd; vote 2-0.

Dave addressed the high speed wireless status. Currently everything is on hold as the 2 bids received were much higher than expected for the installation of the tower. There are some outstanding vendor bills for some of the work already performed including legal fees from Town counsel in putting the bid package together. Dave is still attempting to obtain some of the information Alan had prior to his resignation. There was additional discussion regarding the rates charged for engineering and MLP manager. Wage rate should have been established prior to authorizing and hourly time sheets should have been required. There were contract addendums that the Board was not aware of also. Board will also address excessive contact with Town Counsel, policy and procedures will be discussed to avoid future abuses. Denis also had some concerns but felt the current wireless project may have some viable components. There will be discussions with MBI regarding payment of some of the outstanding bills.

Judy Hoag advised that the Middlefield Days event is scheduled for October 15th with a rain date of October 16th. There will be events in the center of Town and probably a bon fire in the fire pit behind the Town Hall. She also advised the Town flag has been completed and hopes to have an unveiling ceremony during Middlefield Days.

Dave motioned to adjourn the Selectboard Meeting and open a board of Health meeting and not reconvene the Selectboard meeting, Denis 2nd; vote 2-0 and meeting adjourned at 7:25pm.

Board of Health meeting opened at 7:25pm with all present.

Meeting held to discuss and vote on Tight Tank system for Joseph Dussault and approve septic design submitted by the Hudson's.

Dave is satisfied with Dussault's request for the tight tank. He will have to file documents with the Hampshire County Registry of Deeds stating tank exists and his dwelling is a seasonal dwelling.

Dave motioned to allow, Denis 2nd; vote 2-0.

TA will advise Health Agent Jackie Duda of approval.

Hudson's plan was also approved on motion by Dave, Denis 2nd; vote 2-0. DEP was involved in this matter and their questions regarding siting have been answered by the septic designer.

Dave motioned to adjourn, Denis 2nd; vote 2-0 and meeting adjourned at 7:32pm.

Minutes respectively submitted by:

Duane Pease

Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
SEPTEMBER 19, 2016

Meeting opened at 6:01pm

Present: David Dinicola, Chair; Denis Basak
Duane Pease, Town Administrator (TA)

Minutes of 11/13/16 approved on motion by Dave, Denis 2nd; vote 2-0.

Mail reviewed: letter received today from Building Commissioner (BC) explaining exempt uses for education, religion and municipal uses that are allowed by-right. Bill Girard, BC, was call into meeting and discussion followed. It is his interpretation that the town's Zoning would not require the Town to seek a Special Permit to erect the wireless tower.

Police Officers Michael Marcus and Lucas Horn were appointed on the request of Police Chief, Tom Austin, after discussion among Board. Tom plans on using these officers for training and there is money allocated for training in his budget so no further funds will be needed. The motion to appoint was made by Denis and Dave 2nd, vote 2-0. TA to send appoint letters.

Library trustees had recommended Lois Bell for the 3rd position on the Library Board of Trustees. Dave motioned to appoint, Denis 2nd; vote 2-0. TA to send appointment letter.

Dave motioned to call for a Special Election to fill the vacated Selectboard seat, Denis 2nd; vote 2-0 and Special Election will be ordered by Town Clerk. Dates will be confirmed at next Selectboard meeting.

Slocum Lot was discussed next. This is a 77 acre parcel owned by the Town that is "landlocked". TA had contacted an abutter who is willing to give the Town a temporary right-of-way to harvest the timber. This person also expressed an interest in buying the parcel it was something the town wanted to put up for bid. There was discussion about possible future use of the property. Sherri Venditti suggested it could be used for a solar installation. If this were to happen the Town would need a permanent right-of-way or purchase an abutting property.

Dave spoke with Ron Berenson, town Tax Attorney, regarding the 2 properties in the Town Center. They are in Tax Taking and the Town could take possession as early as next month. A question did come up regarding the electric meters that are still in place on both buildings, the town does want to be responsible for any charges Eversource may have been levying since the buildings were abandoned. TA will contact Eversource to see if the meters can be removed.

During Open Forum Judy Hoag advised that October Days will be held on 10/15 with a rain date of 10/16. The Town Flag will be unveiled at that time and Senator Ben Downing will be present.

Emergency Management Director, Ann Marie Visconti advised the Board she attended a meeting regarding the possibility of pursuing an ambulance service. The active group is Huntington and Russell, Blandford is also involved. She is not sure if Middlefield is interested but went to the meeting as an observer. She also noted she had a conversation with Mike Morrissey, Russell Fire Chief and was told our insurance carrier, MIIA, does not cover Junior Firemen. TA will follow with MIIA to see if this is accurate.

Aimee Gagliardi came to the Board looking for a permit to drill a well as their current well has ran dry. She said her husband had left a message for Health Agent Jackie Duda but had not got a return call. She was advised if this was an emergency to go ahead with the drilling and the Board would contact Jackie.

Terry Crean also asked the board if the settlement reached with the Hudson's whose property abuts his was ever recorded on their deed and if not, the Town should record it. TA will check with town counsel to see if this should be done. Terry also questioned the current situation and if the test pit for an alternate leach field is the same pit that was dug a couple of years ago when the Hudson's attempted to place a septic system near the road. He was given a copy of the letter from DEP showing this test pit was not being used and that another had been dug.

Denis then spoke of the wireless broadband and he felt it important that some type of high speed service be brought to town. He has done some research and is encouraged that it is still a possibility to salvage the pilot program. He questioned if the project could be re-bid, modified, broken into sections and could the Highway Dept. do some of the work?

Dave said he is still obtaining some of the legal information and correspondence that Alan Vint had obtained from KP Law and that once the grant was received the Communication Committee went full speed ahead and the Selectboard was left out of the loop on some things.

The pay for the MLP manager should have been discussed by the Board and then agreed to with the manager, Dave questioned if the position should have been advertised. Denis said there did not appear to be any intentions to "flim flam" and there was an honest attempt to bring this service to the town wondered what can the Selectboard do as the MLP board and where do we go from here.

There was continued discussion between Denis and Dave regarding this. One issue was why there were no local bidders on the project and could this have gone out as a Request for Proposals rather than the bidding process. Sherri Venditti suggested and meeting with MBI, Selectboard and Communication Committee.

Dave motioned to adjourn, Denis 2nd and meeting adjourned at 9:10pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
SEPTEMBER 26, 2016

Meeting opened at 6:03pm

Present: David DiNicola, Chair; Denis Basak
Duane Pease, Town Administrator

Warrants reviewed and signed; Payroll: \$ 12,536.79; Expenses: \$17,998.07

Minutes approved on motion by Dave, Denis 2nd; vote 2-0.

Highway Superintendent, Skip Savery, met with the Board. Old land fill was discussed; Skip has pretty much finished with the grading and now needs survey to get the final covering grades. Once this is completed, DEP can inspect and if approved. Town can file final paperwork on approval. DEP has recommended the Town purchase or take the property as the landfill area is a liability to the landowner and has no value. The only value would be the adjacent land and the Town should also take that to prevent any future pollution claims if the land were sold as a building lot. An appraisal will be done to the Fair Market Value can be determined.

Also, Skip has graded Reservoir Road, is doing some patching on Town Hill road and should work on Chester Road. Chester road will be paved next month. There was also discussion on line painting on Skyline Trail and the Small Bridge Grant the State is making available for bridges between 10' and 20' in length.

Dave advised he had obtained verbal estimates for lead and asbestos testing for the former General Store and adjacent house. The cost would be between \$1,000-1,400 per building. Once the testing is done, the Town could then get estimates for removal and remediation if necessary.

Joe Kearns advised the DEP inspection of the Transfer Station will be October 3rd. the Gateway Advisory group will be meeting on October 5th.

The Hampshire Council Selectboard Association will be meeting at the Blue Bonnet diner on September 29th and Dave and Denis will be attending.

Middlefield Days will be held on October 15th with a rain date of the 16th. There will be a raising of the new Middlefield Flag and Senator Downing and Representative Kulik will be attending.

There was discussion regarding the; wireless project and correspondence with Bill Ennin. A meeting will be arranged with MBI to discuss the project and hopefully get a fresh start on this project.

Dave motioned to adjourn, Denis 2nd; vote 2-0 and meeting adjourned at 8:15pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Minutes of the meeting of the Middlefield, MA Selectboard on Oct 11, 2016

Present: Dave DiNicola, Chair and member, Denis Basak (Administrator Duane Pease on vacation). The meeting was called to order at 6:00 PM by the Chair.

~ Warrants signed by Dave and Denis: #17WP7 in the amount of \$6043.25 and #17W10 in the amount of \$17,780.64

~ Dave moved to have the Police Dept add 10% to outside detail charges to cover use of the town cruiser. Denis seconded, voted all in favor.

~ Discussion of input provided to former Selectman, Alan Vint, by Town Counsel over the past few months. Dave will look into the possibility of getting transcripts from K&P and the charges involved.

~ Minutes for last meeting haven't been printed for review as Duane is on vacation.

~Mail: MA DOT Chapter 90 funds document, approved reimbursement request forms. Dave will discuss with Skip.

~ USDA seminar attended by Dave and Denis, possibility of grant funding for town center. Dave will ask Duane to look into further.

~ Fire Dept, Ron Radwich. Jr firefighters had been left off town insurance policy. Ron provided a list of current Jr firefighters. Ron spoke with Susan Nadile from Cabot Risk Strategies. She needs an updated list of all first responders as they show medical personnel also not included. Susan advised we should update our 'head count' at renewal every year. She also suggests an in person meeting to review all coverages.

~ Ron Radwich would like to apply for a small rural fire dept grant to update the department's airpacks. The grant application now requires the applicant have a "SAMS" number so he started the process. However, there are discrepancies between the numbers (such as DUNS) which are required and what the government has in their records already so completing the application has been a challenge. Ron will continue to work on.

~ Dave; some emails going to the SB server under his name are not from him. Dave will talk to Steve Harris, Comm. Comm.

~ Ron; would like to paint inside of firehouse, requests approval of funding from the Building Maintenance for the paint. Dave moved to approve expenditure from Building Maintenance account to cover the cost of paint for the inside of the firehouse. Denis seconded, voted all in favor.

Open Forum

~ Chris Bresnahan requested the SB set 10/29/16 for town Halloween Trick or Treat. Dave moved as such, Denis seconded, voted all in favor. Dave will contact Chris.

Minutes of the meeting of the Middlefield, MA Selectboard on Oct 11, 2016

~ Dave; would like to ask Suzanne Lemieux, Town Clerk, if she might be able to assist the SB when the Town Administrator is away. Denis agrees, Dave will talk to Suzanne about picking up the mail, etc.

~ Dave; in light of the drought advised Denis that Azure Green makes their pond, which has remained well fed, available to the Fire Dept by way of a dedicated line and pump system.

~ Dave; the Senior Tax Work Off program was approved but needs to be flushed out.

~ Dave; wants to talk to Skip about the status of the old landfill.

~ Dave; will follow up with Duane on getting a R.O.W. to access the Slocum lot.

~ Discussion of the role of zoning bylaws, etc in promoting economic development.

~ Dave; would like to schedule an all boards meeting.

~ Denis; met with Bill Ennin. Dave would like to be apprised of this type of thing ahead of time so he can be sure to follow up and keep abreast.

~ Discussion of setting up a meeting with MBI, Denis isn't seeing a complete email trail. Dave; MBI making themselves available between 9 and 4, he will firm up a date.

~ Denis; re: meeting with Bill Ennin, "Was not representing the Selectboard". Denis was brought up to date on MBI's disposition towards the pilot project, they are waiting for us to do 'something'.

~ Dave; approved payment of \$5400 invoice for soil testing as he received all of the documentation he had requested.

~ Discussion of if/how to move forward with the broadband pilot project.

~ Dave will check with low bidder on what was, and was not, included in their bid.

~ Dave will check with town counsel about prior input to the affect that the Highway Dept could not do the digging for the pad.

~ Joe Kearns; understands that Chapt 30B (Procurement regs) does not apply to an MLP. Dave will look into with town counsel.

~ Dave moved to adjourn, Denis seconded, voted all in favor. Meeting adjourned at 9:25 PM.

Respectfully submitted by Sherri Venditti
Dave DiNicola

Denis Basak

SELECTBOARD MINUTES
OCTOBER 24, 2016

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Denis Basak
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$17,349.87; Expenses: \$171,349.21

Minutes of 9/26/16 meeting approved on motion by Dave, Denis 2nd; vote 2-0.

Minutes of 10/11/16 meeting approved on motion by Dave, Denis 2nd; vote 2-0.

Mail reviewed, nothing of importance except Cultural Grant received from State, board reviewed and Dave signed.

Election warrant signed by Dave and Denis.

TA had completed grant application from MIIA for 2 fireproof cabinets, eye wash attachment to faucet in Highway Garage, new air jack and an emergency trailer. Board reviewed and Dave signed off. Grant application will be scanned and emailed to MIIA.

TA reminded board that Cabot Risk is holding a seminar on Police and Fire Coverage on 11/2 at the Hotel Northampton. TA and Fire Chief, Ron Radwich, are planning on attending.

MBI will be at the Town Hall on Friday morning at 9:00am for a meeting with the Board regarding future of the Pilot Program. Dave and Denis will have questions for them. There was continued discussion regarding the tower proposal from Timberline who the low bidder for the construction. Both Dave and Denis have had conversations with the estimator from Timberline. Dave feels we should take more of a lead in the construction oversight and that the tower company, Nello should provide stamped drawings for the base as the foundation drawings are necessary if the Town were to put the base out to bid. Dave wants to make sure to MBI funds are being used properly and once the Pilot is completed what funds will be available for the total build out. Denis said the Town is committed to the Pilot Project and the project would die if no more funds were available from MBI. The discussion continued and it was agreed these would be some of the questions to put before the MBI reps at the meeting on Friday.

Judy Hoag told the board she had left the Town Flag for display in the Town Hall with Suzanne. The TA will order a stand and flog pole so it can be displayed.

Tamarin Laurel Paine wanted to know if the board had been covering other bases like contacting Comcast to see if they would be interested in extending their line from Chester.

Dave motioned to adjourn, Denis 2nd; vote 2-0 and meeting adjourned at 7:18pm

Minutes respectively submitted by:

Duane Pease
Town Administrator\

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MEETING
OCTOBER 28, 2016

Meeting opened at 9:00am

Present: David DiNicola, Chair; Denis Basak
Duane Pease, Town Administrator (TA)
Steve Harris, Communication Committee Chair

MBI representatives Bill Ennin and Sean Cunningham; Project Manager Cornell Robinson participated via speaker phone.

Initial discussion concerned the Pilot Program which has been placed on hold since the resignation of former Selectboard Chair, Alan Vint and the receipt of bids that were over the projected pilot costs. The initial grant was for \$580,000 broken down to \$310,000 for construction and \$270,000 for professional services provided by MBI. \$129,000 was allotted to the Town for the Pilot Project construction. This amount was to include engineering services and management of the project; this was jointly agreed to between the Town and MBI.

Dave said there is approximately \$23,000-24,000 spent on the engineering, legal and the soil evaluation to date. Fred Goldstein of Interisle Consulting has submitted the backup for the hours he has put in on the project. This does not include any money for the MLP manager. The TA will submit these invoices to Sean for review and approval. Sean will work with the TA going forward on invoices and costs associated with the Pilot.

Denis said he would like to see the pilot restarted as much work has already been done on this. Bill advised the Town could work with Cornell as the owner's project manager or go out for themselves but that would exclude the Town from the Professional Survives portion of the dollar allotment.

Bill said the Town was given the go ahead as a result of the work previously done by Fred and Steve and with the assistance of Representative Kulik. Since the project has been halted, the Town will have to go through the readiness process.

Denis questioned the scope of professional services available through MBI and Bill explained Cornell would serve as the Town's Project Manager. Cornell would be responsible for the engineering services, construction oversight, safety, equipment, inspections and reports to the town. Any construction overruns, the town would be responsible for these costs.

Steve added that he is looking at different ways to lessen the cost of the pilot at this time. There was also discussion regarding breaking out parts of the contract. These would be run by Cornell and if there were any legal questions, Cornell has in-house legal backup.

Cornell will be the point of contact on this project going forward.

Bill also said the Baker Administration has issued a RFP to private entities to see if they can do more. The administration would like to see a more aggressive approach from the cable companies in pursuing the high speed internet distribution to non-served and under-served towns.

As of now, the Town will have to come into the readiness process and then restart the pilot when all this has been completed.

Dave motioned to adjourn, Denis 2nd; vote 2-0 and meeting adjourned at 9:50am.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
NOVEMBER 7, 2016

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Denis Basak
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$17,705.61; Expenses: \$15,828.79.

Prior S/B minutes approved on motion by Dave, Denis 2nd; vote 2-0.

Planning Board member Doreen Black addresses board on need for two additional members as PB only has 3 members at this time and full board is 5 members. They need to fill board as they are continuing the work on the Village Center District and would like to see it on the ballot for the Annual Town Meeting. Pioneer Valley Planning Commission had been helping in developing this By-Law. Also, Doreen advised the previous board had most of this information on their own computers and she just has a hard copy of their work. Howard Knickerbocker volunteered to convert the hard copy to Word if they will get it to him. He also said this should be vetted by Town Counsel.

Animal control Officer, Terry Donovan, told the Board that Cynthia Lapa's dog was loose again and went after a resident that was walking his dog. She was able to capture the dog and currently has it in her kennel. Terry "tagged" Lapa's gate advising her that she had the dog and also contacted her attorney, Vic Anop. There is a \$25 fine for picking up the loose dog and a \$20 a day boarding fee.

Terry next asked the Board to make a determination on the Burner dogs. There was a hearing held in the Spring, there have been no incidents reported to her since. The prior situation was explained to Denis as he was not on the board at the time of the hearing. After a brief discussion, Dave motioned to not cite the dogs as "nuisance" dogs, Denis 2nd; vote 2-0.

GTAC and Hilltown Collaborative were briefly discussed. There will be a Community Compact meeting at Stanton Hall in Huntington on 11/15 and ELON will be holding an Open House on 11/39 in Stanton Hall. This will allow resident input and also explains what has been done to date and plans for the future development of the area.

T/A explained the MIIA seminar on the Police and Fire Coverage that was present by MIIA on Nov. 2nd at the Hotel Northampton. Fire Chief Ron Radwich also attended the seminar.

Legal and Interisle bills associated with the Pilot Program were discussed next. Board approved the July and August legal bills and both bills submitted by Interisle, \$8,300 and \$2,800 on a motion by Dave, Denis 2nd; vote 2-0. TA will send to Sean Cunningham at MBI for their review.

Wireless Pilot Program was discussed next. Dave felt all the date presented was not correct and he wants to make sure all the future funding will be available to the Town before he moves forward on the project. Denis said the info contained in the project was correct but the cost of the pad for the tower extremely high and went way over what was budgeted for the pad. Dave said the readiness for the project was not completed and Denis disagreed and said it was and that was why the Town received the money for the Pilot Program and that the Town was committed to the Pilot and that is all that is the concern for now. Dave wants to look forward and figure out what funds will be needed for the completed build-out and that we don't have enough funding from

MBI to complete it. Denis stated additional funding after the Pilot is completed would have to go through the readiness program but the Town is committed to the Pilot. An alternate to the monopole would be to install a guyed tower which is much less expensive but Dave was not sure that tower would comply with the Zoning By-Laws and is not going forward at this time. Denis reiterated he does not think the Town has to seek MBI approval for the Pilot expenses. Dave wants estimates and factual data before he will go forward and if necessary, he would become the Construction Manager with no fee for the project. Dave was not sure how much the Town could save by doing some of the work on the project and then put some of the remaining work out to bid. They did agree that a firm estimate for a guyed tower should be obtained.

Howard Knickerbocker asked if this project had to pay the prevailing wage and was advised it did.

Dave motioned to adjourn the Selectboard meeting and go into a brief board of Health meeting, Denis 2nd; vote 2-0 and Selectboard meeting adjourned at 7:42pm.

Board of Health meeting opened at 7:42pm with all present.

Issue for BOH meeting was a failed Title 5 soil test at 175 Chipman Road. Health Agent (HA), Jackie Duda, requested the Board rule that any failed test require the HA be present at any retest. She is a qualified soil evaluator. Dave motioned to require HA attendance with a fee charge of up to \$100, Denis 2nd; vote 2-0. TA to advise ha of decision.

Dave motioned to adjourn BOH and Selectboard meeting, Denis 2nd; vote 2-0 and meeting adjourned at 7:54pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
NOVEMBER 17, 2016

Meeting opened at 5:00pm

Present: David DiNicola, Chair; Denis Basak
Duane Pease, town Administrator (TA)

Mail from DEP regarding Transfer Station Grant in amount of \$1,900 was signed by Chair. TA to mail back and copy to Kathleen at HRMC.

Meeting held to further discuss wireless Pilot Project. Denis obtained estimate for a guyed tower that would replace the monopole in original project. Cost of tower is \$9,970; labor to install is \$9,965 and stamped engineering plans cost is \$750. Quote is from XX Tower, would take 2 days to install and site location is not a problem. Tower is guyed from two points on tower, would be total of 6 guy wires anchored at 3 spots.

Dave sees this as a problem that has divided the Town and feels we should go back and start over on the pilot. There were good people doing the original work but there was a lack of communication within the town. Planning and Zoning were not consulted and inaccurate facts were given to the Selectboard. He is not sure this is the right time to go forward.

Denis stated the approval of the program came down from higher ups and Middlefield has the grant and no need to go back to the beginning. Two towns were able to by-pass the readiness program, Mount Washington and Middlefield, because of the work done by residents in the towns. Dave said the readiness program has changed since the town's approval and the only way to get additional funds is to go through the revised readiness program. Denis said the only thing facing the town is the Pilot Program, it has been funded and the town should go forward with it and once it is completed, and then go through the readiness for the remaining funds. The ultimate goal is a self-sustaining network.

Dave said he is thinking beyond the pilot and there is not enough money to complete the entire project without going to the town for more funding. Denis added there is \$270,000 in the towns allotment for engineering but the town had gone out and obtained the engineering necessary to complete the build out.

There was continued heated discussion on these issues. Dave spoke of the inconsistencies and it seemed like there was a lot of "shooting from the hip". He wondered how the Transfer Station spot was picked; TA advised three spots were considered: Fair Grounds, behind the Town Hall and the Transfer Station. Transfer Station was chosen as it was very close to what the Fair Grounds offered and it was economically suited.

Dave also questioned Steve's qualifications and he is not a construction manager. Denis advised Steve has done the best he could for the town. Dave said he is going to do what MBI wants, make sure all the residents are up to speed on the project and it needs to be discussed with Zoning and Planning.

Dave said he is in favor of the wireless internet and that it would bring coverage to 100% of the town while the MBI requirement is only 96%, but he wants to slow down the process and make sure it is done right since the initial bids came in way over the projected budget. Denis added he was still not sure why the project had to go out to sealed bids and that the prevailing wage issue affected the budget as well.

Sherrri Venditti spoke and said the board should wait for the 3rd member to be elected. Also, MBI has issued a RFP to commercial entities regarding the installation of fiber for the networks.

Denis said if the wireless is built out and failed there is much less risk than having a more expensive fiber system fail as the town would stand to lose a lot more money with a failed fiber system.

Maureen Sullivan, former Planning Board member, stated the town by-laws limit the height to 50' and she felt the cell tower by-law did not apply to an internet tower. Also all of the setback would also apply to this tower. the 2/3rds vote on by-laws by the residents provides protection for neighbors.

Dave motioned to adjourn, Denis 2nd; vote 2-0 and meeting adjourned at 6:35pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
NOVEMBER 21, 2016

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Denis Basak
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$18,628.36; Expenses: \$58,919.47 and \$1,984.72.

Minutes of 11/1/16 and 11/17/16 approved on motion by Dave, Denis 2nd; vote 2-0.

No mail to review.

Planning board has unanimously recommended Dale Hoag by appointed to fill on of the open slots on the Board. This position is up for election at the Annual Town voting in May. Dave motioned to appoint, Denis 2nd; vote 2-0. TA will send letter to Dale advising of appointment.

On motion by Dave, Denis 2nd; vote 2-0 it was voted to close the Town Hall on Thursday and Friday after Thanksgiving.

Patricia Baker addressed the Board regarding the wireless internet and private providers that may be available to serve the Town. She spoke with Jim Consolati, Selectboard chair in Tyringham. They currently have a wireless system and found it did not work very well, storms and leaves cause outages. Tyringham has spent \$30,000 to a Strand Mapping g and Fiber Design report from Mid-Hudson and are considering several cable companies.

Frontier Communications is currently looking into expanding into some Mass towns along the Connecticut border and MBI has asked them to do all 44 unserved towns. No decision has been made on that request.

Verizon has no interest in providing service at this time according to Eileen Cumming the government Liaison.

Comcast is currently building out to 9 underserved towns that they provide cable TV, internet and phone to. They received a 4 million dollar grant for this from MBI. They provide cable service to Chester and the extended build out would place it very close to Middlefield.

Patricia feels the Town should investigate these alternatives to the wireless system to see if would be feasible for fiber for the Town.

There was continued discussion and Howard Knickerbocker said the money MBI had kept for their own use was now being used to entice cable companies to enter the market. Also, WiredWest is no longer viable as the bigger towns are being gobbled up by cable companies and the small towns alone can't produce enough revenue. Howard also added that the Finance Committee should vet wireless proposal the Town is pursuing as it doesn't seem feasible that the town could stand alone and provide the service at a cost effective rate.

Dave said that something has to be done to provide internet service, whether it is wireless or fiber but he wants to wait until a full Selectboard is present before any decisions are made. He is going to deal with MBI and their representative, Cornell Robinson, on all decisions and that it is not his call but it is up to the voters to decide.

Denis said he understood the concerns but the spreadsheet presented to MBI on the Town wireless system showed the system to be viable.

Tamarin Laurel-Paine questioned the use of the Chester Fire Tower and the costs associated with maintaining and replacing the equipment. Sherri Venditti said the Pilot Program was to be used to test the viability of a wireless system. Howard Knickerbocker said the Pilot was not just a Pilot but a n actual build out to 25-30% of the town. less money could have been spent of a pilot to obtain the needed information on the TV whitespace by running the pilot from behind the Town Hall.

After further discussion, Dave motioned to adjourn, Denis 2nd, vote 2-0 and meeting adjourned at 7:06pm.

Minutes respectively submitted by:

Duane Pease,
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

SELECTBOARD MINUTES
NOVEMBER 28, 2016

Meeting opened at 6:03pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator (TA)

Board welcomed new member, Judy Hoag, she was elected in Special Election to fill the vacancy created when Alan Vint resigned.

Minutes of 11/21/16 meeting approved on motion by Dave, Denis 2nd; vote 2-0.

General discussion regarding various issues that will be further discussed once Judy has been given pertinent information.

Current issues involve the former landfill on Skyline Trail and the lawsuit filed by The Preserve. Landfill has to be surveyed for DEP before closing documents can be drawn up. TA has been in contact with Salvini Surveying for same. KP Law is handling The Preserve suit and that is still in the discovery stage.

One item the TA would like to continue with is the Personnel Policy. TA will email what he has developed so far to board members.

Also discussed was the Selectboard would like to meet on a regular basis with the Planning Board, ZBA and Finance Committee.

Question was also raised regarding the posting of minutes on the Town web site. Not all Boards, Committees and Commissions appear to be posting on a regular basis. Each has its own sign on to enter the web site and post minutes, agendas, etc. Denis questioned who made sure the minutes were posted. This is up to the Chair to make sure all is posted. Maureen Sullivan noted that she has posted minutes to the web site in the past.

Fire Chief, Ron Radwich, advised Board he had purchased a cabinet to store medical supplies in, previously, if supplies were not secured there was a problem with rodents chewing on them. Ed Vivier, EMS director, used his funding to purchase the cabinet; Ron submitted a SAMS grant for replacing the SCOTT Air Packs. The Town would be eligible for up to \$102,202 which would allow the purchase of 14 new packs. The Dept. currently has 13 and an anticipated life span of 15-20 years if they are not declared obsolete.

Also, Ron advised he had 10 volunteers respond to the fire at Andrew Devries' foundry. He had Mutual Aid from Worthington, Peru and Hinsdale. The building was a total loss but they were able to keep the propane tanks from exploding.

Denis noted that Marilynwas retiring as a bus driver and wondered if the Town could do something for her for her many years of service. She drove the bus for many years and transported the Town students. There was discussion that she may have changed her mind and was continuing to drive. This will be further investigated.

Dave moti0ned to adjourn, July 2nd; vote 3-0 and meeting adjourned at 7:06pm

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
DECEMBER 5, 2016

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator (TA)

Erica Johnson of Pioneer Valley Planning Commission (PVPC) met with the Board to review the Community Development Block Grant (CDBG). There are 4 towns that submit on application for the grant, Middlefield, Chester, Huntington and Russell. She gave an explanation of what the grant can fund and how the grant monies are allocated to various services. Housing rehab and septic repair are usually the main uses of the funding for eligible homeowners. When a homeowner is granted funding, there is a lien placed on their property and if, at the end of 15 years they still own and live in the home, the loan is forgiven. If the home is sold prior, the lien is decreased by a percentage of the number of years lived in before the sale. Towns may also submit major project for submission, Middlefield used this grant for the replacement of the roof on the Senior Center. There was further discussion on what priorities the town has and the Senior Center floor insulation and a new furnace would be appropriately added to the list. Also, the electrical service needs updating.

Erica stated that regional applications are looked at more favorably, she meets with all four towns and tries to apply the grant funding equally. The grants are award based on the financial needs of the town's population. She will forward a new prioritized list of projects to the Selectboard for review.

Maureen Sullivan said this would not seem to be fair when it came to funding a new library, the clientele should be considered rather than the population as a whole. Erica said seniors are considered low to medium income and would look into if children would qualify. The Board thanked Erica for coming and explaining the CDBG uses.

Joe Kearns, Finance Chair, advised the Board a Special Town Meeting will have to be held as there are now 4 students enrolled in Vocational School and only 2 were budgeted base on the numbers provided at the time of the Annual Town Meeting.

Warrants reviewed and signed; Expenses: \$173,624.51; Payroll: \$10,947.86.

Minutes of 11/28/16 were approved on motion by Dave, Judy 2nd; vote 3-0.

Mail reviewed, only mail of note was letter from Kathy O'Brien stating she no longer want a pole on her property for the wireless internet.

Dave spoke on the role of Selectmen. He stated there is little or no guidance when a new member is sworn in but the Mass. Municipal Assoc. does have a handbook that is helpful. The position can be stressful, a lot of decisions have to be made, and there needs to be cooperation among the Board. A lot of good people have held this position.

Also, there will be some town expenses in the future that relate to the closing of the former landfill and purchasing the property, what to do with the General Store site when it becomes Town property and the costs of the Worthington withdrawal from the Gateway School District.

There was discussion regarding what could be done to improve the Town. Dave had investigated restoring the old reservoir so summer homes could be built to add to the town's tax base, Judy said that many of the older residents would like to remain in town but can not afford to and some type of Senior Housing would be beneficial, if the rail service is increase, a railroad station of some type would be helpful.

Joe Kearns added the Community Compact group is looking into both economic and recreation development in the towns.

The high speed internet was discussed next. Dave motioned to complete the new readiness process requested by MBI before any additional work is done on the Town Pilot Program until the RFP's issued by MBI are received. There was no immediate 2nd. Discussion ensued with Board and Joe Kearns as member of the Communication Committee. Judy questioned how long this would take and Denis and Joe both said the readiness program is necessary for the remainder of the total project, not the Pilot as that has already been vetted and approved by MBI. Judy felt waiting for the RFP's that are due 1/11/17 may be worth pausing the Pilot at this time. Discussion continued, Dave felt if the town rushed into the pilot, it may be putting many people at risk if the finances would not support the costs and if the RFP's brought new companies into the mix. Joe stated there has been constant turnover in the leadership at MBI and some town are not waiting for them but going out on their own. Also, the engineering dollars that were allotted to each town were to fund the engineers at MBI and therefore, MBI had a great stake in keeping the process under their control. After additional discussion and frustration Dave withdrew his motion. Judy then motioned to hold off on any further activity and payments until a board vote at a future meeting and start the readiness process. Dave 2nd; vote 2-1 in favor with Denis dissenting .

Dave then motioned to adjourn, Denis 2nd; vote 3-0 and meeting adjourned at 8:42pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES

DECEMBER 12, 2106

Meeting opened at 6:05pm.

Present: Denis Basak; Judith Hoag; Chair David DiNicola on vacation

Duane Pease, town Administrator

Denis spoke on the role of Selectmen, he gave an overview of what to expect, members will not be perfect, team work is needed as well as consensus of opinion and compromise. Also, government works slowly.

Newest member, Judy Hoag, said she has to listen and convey residents' wants and also guide the Town.

The Hilltown Collaborative is continuing with its objectives of researching shared services for the six towns as well as economic development. There is a consensus among the towns to push for a turnpike exit in Blandford now that the toll plazas are discontinued.

Think Board item discussed was future use of General Store site. Denis felt wishful thinking would be to have fuel available to townspeople and transients. Need to think outside the box for future uses.

Also, communication with residents needs to be improved as not all look on town web site. Facebook, Twitter, etc. were discussed, Steve Harris, web master, said he could link site to both. Also, reverse 911 possibilities for providing non-emergency notice to residents. Quarterly news bulletins could be included with the tax bills.

Final item discussed was a review of the wireless information available. Steve Harris and Joe Kearns of the Communication Committee (CC) spoke with the Board about this. Steve said the planning process and budget for the Pilot were reviewed by MBI and the \$129,000 was released for the project. Testing would be done with both full foliage and no foliage with multiple antennas on the test houses. This would provide information as to what worked best in each location.

After the bids were opened and came in much higher than expected the CC looked to alternatives for the tower. The best choice was to install a guyed tower in the same location. XX towers of NH inspected the site and gave an estimate of just under \$10,000 for the tower and \$10,000 to install it. Steve and Joe inspected a homeowner in Peru that has 6 guyed towers of various heights that were installed by XX Tower. Use of a guyed tower would be less expensive and the pilot area could be expanded. Judy had concerns about the zoning and wants to check with the Building Commissioner. Also, the engineering costs are approaching the amount designated in the Pilot and she wanted to make sure these costs would not exceed what was budgeted. Steve said that Fred would not charge for any services over what was budgeted and would send a letter to that effect. There was further discussion between the Board and CC regarding service providers, pole installation, purchase of radios, billing, etc.

Denis motioned to adjourn, July 2nd and meeting adjourned at 7:27pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
DECEMBER 20, 2016

Meeting opened at 6:03pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator

Warrants reviewed: Payroll of \$23,167.98 signed; Expense warrant questioned as payment to XX Tower for installing anchors for guyed tower was not approved. Amended expenses \$173,624.051.

Denis motioned that since Steve Harris was put in charge of Pilot Project billing this be approved as this was within his authority. Dave and Judy did not 2nd motion.

Denis stated he has been denied access to most communication between Selectboard (SB) Chair and MBI that he had requested from Chair. Denis also said that MBI does not run the Pilot Project, the MLP manager does and the SB is in charge of the MLP and the MLP manager answers to the SB. Dave said the Pilot had been put on hold while the SB reviewed the previous high bids and he had been in communication with MBI regarding going forward. Dave said there was a transparency and communication issue between the SB and Communication Committee during this process. Dave also stated he had been in contact with Town Counsel (TC) regarding the Zoning issues he foresees. Denis questioned who gave him permission to speak with TC. Denis then motioned to re-vote the SB Chair. Neither Dave nor Judy would 2nd the motion.

Judy said she had reviewed notes from previous meetings in order to further understand as she does not want to make an uneducated decision on this. Denis said the Pilot was approved by MBI and the Town should go ahead with the project. There was further discussion, Dave acknowledged Steve had done a lot of work and that members of the previous SB put their faith in Steve to carry out the project. When the two bids came in over what had been budgeted, Dave feels we need to start from scratch. Originally it was said the wireless internet would not cost the Town any money as the completed project was under the total MBI allotment. He is not sure MBI will give the Town the dollars allotted for engineering even if the town has done all the engineering. He feels this should be a decision made by the voters at a Special Town Meeting. Denis suggested holding an information meeting for the residents. Judy would like to meet with the MBI engineering representative, Cornell Robinson, and then decide to choose their engineering expertise or not. She would also like to see what the readiness process entails.

Judy also has concerns regarding the Town By-Laws, Zoning and if property set backs apply to the Town, she would like to speak with the Building Commissioner. There may be the need to change a by-law or apply for a variance from the ZBA. Denis said the BC had previously submitted a letter to the SB stating the town had a "by right" to build the tower. Discussion continued, Denis motioned to get the Pilot Project moving, Judy said

she would agree after issues discussed were reviewed with TC and clarified to her satisfaction. Dave 2nd the motion with Judy's amendment; vote 3-0.

Minutes of 12/5/16 meeting approved on motion by Dave, Judy 2nd; vote 3-0.

Minutes of 12/12 /16 meeting approved on motion by Judy, Denis 2nd; vote 2-0. Dave was on vacation for this meeting and did not vote.

Tax Classification Hearing held. Gita Jozsef, Assessor Chair, met with the Board to make recommendation on the tax rate for the Town. Assessors are recommending a single rate for all properties. This is recommended as the Town only has approximately 4% commercial property and a split rate would not provide any benefit. With the single rate, the tax rate for all will be \$17.63; this is a decrease of 22 cents from last year's rate. Dave motioned to set the single rate, Denis 2nd; vote 3-0 and single rate set.

Planning board has voted unanimously to request the Selectboard appoint Kim Savery to fill the last remaining vacancy on the Planning Board. Kim and one other person interviewed for position. Dave motioned to appoint Kim, Judy 2nd; vote 3-0.

Mail reviewed nothing of importance.

Personnel policy discussed briefly, this will be further discussed at future meeting.

Open forum: Sherri Venditti felt the topic of Think Board was too broad for Agenda item as no notice to public of specific issue.

Town Hall will be closed on Saturday, Dec. 24th.

George Propane went to Senior Center to inspect furnace and give quote for replacement.

Dave motioned to adjourn, Judy 2nd; vote 3-0 and meeting adjourned at 7:29pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
JANUARY 3, 2017

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator

Warr4ants reviewed and signed; Payroll: \$23,167.98; Expenses: \$14,618.98.

Minutes approved on motion by Dave, Denis 2nd; vote 3-0.

Mail reviewed; nothing of importance.

Highway Superintendent, Skip Savery, spoke with the board regarding health insurance coverage for newest employee, Chris who was hired in July. Current standard is a 90 day waiting period, this was put in place a number of years ago by a prior Selectboard. Currently Chris's insurance was delayed until Skip spoke with the HCOG representative and was able to get his insurance effective 12/1/16. There was board discussion and with the ramifications of the Federal Health Act it was agreed that the best way to cover new employees and avoid them having to pay any penalties was to have the insurance be effective on the first day of employment. Dave motioned to have the health insurance effective on the first day of employment, Judy 2nd; vote 3-0.

Judy also asked Skip if he could put a sign up at the end of Root Road stating Arthur Pease Road is closed. There have been a number of vehicles going that way and then having to turn around or back out. Skip said he would do that. Judy also noted that Kathy O'Brien had the Transfer Station open on both Christmas and New Year's Day. Judy felt Kathy should be paid time and one half for these hours, board agreed and Kathy's pay will be adjusted.

Next item discussed was the wireless internet. Dave said he had to pick up the pieces after the previous members of the Selectboard resigned and it was difficult task to do. He said communication was critical on this and it was not always carried out and he blamed himself for this. This project should have had a Construction Supervisor, when bids came in the S/B would vet, obtain a Certificate of Insurance, create a work schedule and then verify the work had been done to specifications. Dave stated there was a breakdown in communication during this process. MLP manager, Steve Harris said he never professed to be a construction supervisor, he wanted to follow proper procedures. Dave questioned why a guyed tower was not considered from the beginning of the project, Steve advised that was the first choice for this but since the By-Laws prohibited guyed towers; the bid went out for a monopole. It was after the bids were received and came in much higher than budgeted did he then look to a guyed tower. The Building Commissioner gave him a n opinion that the Town had a By- Right exception to the By-Law and could construct a guyed tower. At that point, Steve searched out a tower company and contacted XX Tower who came to the sight and provided a written estimate. The estimate was broken down to cost of tower for the Town to buy and cost of erecting the tower by XX Tower; both of these estimates came in under \$10,000. Because each was under 10k Steve felt this did not have to go out to bid but could be accepted under the best business practice of procurement. The total

amount of the cost, erecting and stamped engineering plans was \$20,715. Dave questioned the \$4,950 request submitted to pay XX Tower for installation of anchors; Steve said this was requested prior to the 12/20/16 Selectboard meeting when he was told to cease all work on the tower. There was continued discussion involving billings by the engineer, legal fees charged by Town Counsel for drafting the bid documents and the money left in the Pilot Project budget.

Dave as concerned with the By-Law and the Town's right to erect the guyed tower, although the Town should prevail in the end, it could involve costly attorney fees to proceed. He felt the best way to go was to have the by-law amended by the townspeople. Dave feels the decision to go forward should be a decision of the town and not just the Selectboard as it will involve monies above what MBI has provided. He also feels the readiness program should be completed before the pilot goes any further. Steve said that after submitting the budget to MBI and reviewing it with them, they did not question any portion of the budget. Also, at one of the meetings, Bill Ennin of MBI sated the money is the Town's and spend it the way you see fit.

At 7:15pm the Town Administrator received a phone call and had to leave for a personal emergency.

Continuation of Meeting of the Selectboard Jan 3, 2017

7:15 PM Administrator Duane Pease had to leave meeting.

~ Dave D. Advised that the Amendment to the pilot grant Task Order signed on 11/21/16 requires written approval of the MBI Project Manager in order to expend funds for the pilot project going forward.

~ Dave D. Was absent from the SB meeting of 5/31/16. The two members of the SB present at that meeting voted to appoint Steve Harris as MLP Manager and Fred Goldstein as Engineer for the MLP. The minutes show no discussion of compensation or job descriptions and responsibilities at the time the appointments were voted and the same was subsequently confirmed by former Selectboard member, Bob Costa. Nor have these issues been discussed and voted in subsequent SB meetings.

~ Dave D. The budget for the Pilot Project shows a category of expense titled "**Project Administration**". Under that heading there are two sub-categories: "Design/Engineering" in the amount of \$12,000 and "Administration" in the amount of \$25,000. There is nothing in any of the documentation which establishes that the MLP Manager is also the Project or Construction Manager. There is also nothing in any of the documentation to establish what, if any, compensation is associated with the position of MLP Manager.

~ Steve Harris advised that, "Alan discussed my pay with me".

~ Dave D. It is open to question whether or not the town can hire someone without going through the town meeting process.

~ Steve Harris advised that he had confirmed with Fred Goldstein that Fred would complete the engineering for the Pilot Project within the budgeted amount but he has not received that commitment in writing. Dave reminded he had requested written confirmation quite awhile ago as it is not what Fred stated in a letter last fall.

~ Dave D. presented a July email from Alan which said that the SB needed to talk about compensation for anyone.

~ Dave D. reminded the Board that compensation must be "set" by vote and documented in meeting minutes in order for the Treasurer to pay someone.

~ Dave D. The Board thought the Communication Committee and the MLP Manager had responsibility for bringing the pilot project in on budget and in a legal manner in terms of bidding, contracts, scope of work, visual impact, etc. Dave detailed an example of a project which he had done the advance work on in Dalton. Using his knowledge of construction, contracting, and the telephone he was able to provide the Selectboard with a thoroughly researched and spec'd project, accurate budget estimates, and a list of several qualified potential providers. Consequently, the SB could take the material, go out for bid, issue contracts and get the work underway in an expeditious and efficient manner without having to research every aspect of the project

Continuation of Meeting of the Selectboard Jan 3, 2017

themselves. Getting this \$300,000 project to the point of readiness for action by the Selectboard had cost the town of Dalton nothing, whereas, we have spent \$30,000 out of our \$130,000 grant, plus additional pre-pilot funds, and we still have a bunch of unanswered questions.

~ Steve Harris, was trusting MBI's judgement as they approved the project.

~ Judy H. Questioned Steve about new technology necessary for 25/3 mbps in TVWS, whether or not it is currently available and has attained FCC licensing. Steve advised devices are now available from Carlson.

~ Judy H. Questioned whether testing had already been done in our type of environment. Steve H. and Joe Kearns advised they have visited Warwick a few times. Warwick is using Carlson equipment but not 25/3 mbps.

~ Steve Harris, everyone in town would be getting the same service whether by 5mhz, 2.4 mhz, or TVWS.

~ Judy H. asked Steve about his responsibility for dealing with zoning issues related to the pilot. Steve responded that yes, it was his responsibility and that both the Building Commissioner and Town Counsel had said "ok".

~ Judy H. There are still issues related to zoning which need to be addressed as regulations still apply to municipal "By right" use. Do we change the by-law, request a variance from the ZBA?

~ Judy H. Asked how the MLP came into existence. Steve advised that it was created by town vote back when Wired West began working on bringing broadband to the underserved communities.

~ Judy H. Asked whether we have a description of the MLP, Denis B. responded that MLP's are defined by MGL.

~ Dave D. The minutes for the SB meeting on May 31, 2016 say that Steve Harris advised the SB that the pilot project grant was likely to be awarded but that we needed to have an MLP Manager and Engineer in place.

~ Steve Harris, responded that he never tied the need for an MLP Mgr and Engineer to the award of grant funding.

~ Dave D. Was a site plan submitted to the D.E.P. (related to their letter of June 27)? Joe Kearns advised that letter related to removal of the shed storage building and didn't have anything to do with the tower.

~ Judy H. Is there a site plan for the tower? Denis B. responded, "No". Steve Harris advised that he gave a layout for a guyed tower to the Building Commissioner.

Continuation of Meeting of the Selectboard Jan 3, 2017

~ Dave D. and Judy H. We can't go forward until the zoning issue is settled. Dave has asked Duane to schedule a meeting with the ZBA.

~ Denis B. Focused on the Task Order from MBI, ie: the grant funding for the tower. Therefore they must be satisfied that all necessary preliminary work was done.

~ Denis B. Believes Task Order says that Middlefield will pay MLP Project Management under the pilot grant.

~ Denis B. Would not have approved signing the Task Order Extension with the clause giving MBI control over expenditures.

Open Forum

~ Maureen Sullivan asked whether Fred Goldstein had drafted a replacement by-law (as mentioned earlier by Steve) under billable hours? Steve had left the meeting at the start of Open Forum, no one present knew the answer to her query.

~ Judy H. Would like to meet with Bill Ennin again. Dave advised that Cornell is on vacation until 1/7/17.

~ Dave D. We need primary and alternate contacts for MBI, current point of contact is Dave D.

~ Dave D. We also need Readiness Paperwork.

~ Joe Kearns, reminded Board about Hilltown Collaborative meeting on Friday.

~ Next SB meeting set for Jan 9, 2017

~ Dave D. moved to adjourn, Judy H. 2nd. Voted all in favor, meeting adjourned at 8:43 PM.

SELECTBOARD MINUTES
JANUARY 19, 2017

Meeting opened at 6:03pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$15,827.48; Expenses: \$27,831.58
and \$4,542.26.

Dave explained to Judy the importance of going through individual bills to
make sure the expenses were authorized.

Minutes approved on motion by Dave, Judy 2nd; vote 3-0.

Mail reviewed: received letter from Land Court confirming the Town now
owns the former General Store and adjacent house.

Hilltown Collaborative is requesting Town join in IT assessment, there is a
5% cost to be shared by the 6 towns. TA will follow with Andy Myers,
Chair, for actual costs. Denis stated he was at one of the meetings and the IT
costs for the towns were high.

Hampshire County Selectboard Association meeting and dinner scheduled
for Jan. 26th. Dave and Denis will attend, Judy will check her schedule. TA
will advise of attendees and meal choice.

Highway Superintendent, Skip Savery, met with Board to have them sign off
on his Chapter 90 reimbursement requests for the paving of Chester Road
and River Road.

There was discussion on the need for monthly accounting of the incoming
income and how it is received. There needs to be a system in place so
everyone on the Board has knowledge. Treasurer appears to not use
available accounting programs to make this easier to identify.

TA advised there were parcels sold in 1986 as land of low value and the
documents from DOR were never submitted and/or recorded with the
Registry of Deeds. Owner named Fedak is now attempting to sell his land
and can't obtain clear title. TA has searched town records and could not find

any indication this was received, DOR does not have records dating back that far.

Ron Radwich, Fire Chief, has requested Town Counsel review patient refusal letter for treatment. Town has not had one in the past and relied on written refusal if the ambulance service is cancelled prior to arriving on scene, TA has sent the letter to Town Counsel.

Board would like to meet with Finance Committee prior to drafting of department budgets.

Also discussed was the Transfer Station, Dave would like a breakdown of the receipts: electronics, furniture, metal, etc. The Town subsidizes the budget enough so it would be helpful to see if the hauling costs for these items are being covered by the fees charged.

Job descriptions were on the agenda and discussed. Dave feels there is a need to know what the duties and responsibilities of each position is. Judy advised the COA has a manual that the COA follows as far as duties go. Since most position in Town are volunteer positions this may be difficult as there are still a number of positions open. There was further discussion and it was noted the paid positions do have job descriptions and the State does note responsibilities for positions in the General Laws. Also, there is no updated personnel policy that would provide up-to-date descriptions.

The Wireless Project and MBI were discussed next. Judy said after the last Selectboard Meeting she contacted Larry Smith of PVPC who had assisted the Town By-Laws. She would like to get the project moving forward. Larry said the Town should be wary of any “spot” changing of the By-Laws for the tower and use caution when going forward. There is clearly a By Right use for the town for the tower; however he questioned the dimensional and set back aspects of the by-law. Dave said the variance application should be discussed and that the application to the ZBA should have come from the Selectboard. There was further discussion regarding the on-site plan, Town Counsel’s interpretation of the Zoning By-Law, the Zoning definitions and what can and can not be assumed by individual’s interpretation of the By-Law. Gita Jozsef stated that Steve Harris; discussed this issue with the Building Commissioner (BC) and after discussing; he edited the application and vetted it with the BC.

Dave wants to proceed with the Readiness process and Denis said MBI approved the pilot and it should move forward. Also, if the BC issues the building permit for the tower there is no need to file for a variance with the ZBA.

Dave also said he met with MBI on Tuesday and the Readiness forms can't be completed by one person. He wants to keep the dialog going with MBI and specifically Cornell. Cornell can provide engineering expertise as well as advice on financing the rest of the wireless construction. MBI said they no longer need any of Middlefield's pilot program data as they have data coming from another source. They also want to make sure that the Town is using the latest equipment available for the wireless internet. MBI also wants to know what the Town can afford and will be able to sustain the system into the future.

Dave want to protect the Town from liabilities as this entire project will pose serious risks to the Town. There needs to be a total review of the entire project.

Tamarin Laurel-Paine said it would be nice to know what will work as presently all the Town has to go on are the slants from WiredWest, Fred and MBI.

Dave motioned to adjourn, Denis 2nd; vote 3-0 and meeting adjourned at 8:17pm

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David Dinicola, Chair

Denis Bask

Judith Hoag

SELECTBOARD MINUTES
JANUARY 30, 2017

Meeting opened at 6:00pm

Present: David Dinicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator

Warrants reviewed and signed; Payroll: \$9,162.66; Expenses: \$9,735.60

Minutes approved on motion by Denis, July 2nd; vote 3-0.

Mail reviewed: Community Development grant needs to be signed by Chair, Denis motioned to have Dave sign, July 2nd; vote 3-0 and Dave signed.
DEP contract for Transfer Station also needed signature, Judy motioned to have Dave sign, Denis 2nd; vote 3-0 and Dave signed.

Dave motioned to enter into Board of Health meeting, July 2nd; vote 3-0 and BOH meeting at 6:24pm.

Board met with Health Agent, Jackie Duda. Jackie brought new members up to speed on the Receivership process that had started before; she explained steps that had to be taken, notices sent by Health Agent, follow up with Attorney General's (AG) office and benefits to the Town. She explained the horrible conditions at the Dowsey property and after the owner agreed he could not comply with the repair conditions it was referred to AG. There has been no one interested to date. Jackie will begin process on 71 Skyline Trail as she had already inspected this house. She will send letter to owner listing Health Code violations that need to be corrected. Property has been abandoned but the bank has not foreclosed on it, Jackie said that this is not unusual as the banks do not want to have the liability that would go with the foreclosed home. Also discussed was the house located at 65 Skyline Trail owned by the Sternagles, the house is empty but the taxes are being paid and are up to date. Jackie has inspected this property from the road and noted peeling paint, moss growing on roof and rot around the front entrance. She will send letter to owner requesting these items be addressed. There was discussion regarding the length of time given for the repairs to be made as 30 days seemed too short given the winter weather. Any correspondence to be sent will be sent to the Board for review.

Jackie verified that Dussault had installed his tight tank and filed the proper papers with the Registry of Deeds. The Hudson's had their perc test done but she does not know the status on the installation of the septic system, she has not received any request from the installer.

Dave motioned to adjourn the BOH meeting and reconvene the SB meeting, Denis 2nd; vote 3-0 and BOS meeting adjourned at 7:25pm.

Selectboard meeting reconvened at 7:25pm with all present.

Next item discussed was the wireless internet and MLP manager. Dave said at the May 31st SB meeting Steve Harris was appointed as MLP Manager and Fred Goldstein appointed as engineer. There was no discussion regarding hourly rate for the MLP Manager and the engineering should have gone out to bid. Steve has billed from 6/1 through 8/11 when the project was suspended. There were also some additional hours that were authorized after 8/11. The total amount of the billings is \$10,050, this represents 335 hours.

Dave motioned to pay Steve the \$10,050 owed to date, July 2nd; vote 3-0. At this point Dave said he would like to no longer pay nor have Steve as the MLP manager as it does not appear a manager is needed at this time.

Judy stated there should be a job description for the position, what are the qualifications and is there a need for a manager at this time. Steve said he provided a job description and defined the whole project and got the money for the Town. The only construction involved in the Pilot Program was the construction of the tower, the project involved planning for the site, pole locations etc and it is $\frac{3}{4}$ complete for the build out for the entire town. Judy believes the Town has to work with MBI and communicating and sending any changes to them.

Dave then motioned to discontinue Steve's services as MLP manager for the Town and to review his job duties past and present and get clarification on any future work that has to be conducted at a future date, July 2nd; vote 2-1 with Denis voting no.

Judy also felt there was a Zoning issue that needed to be resolved. Denis said in the 7/11 email from Town Counsel is stated the Building Commissioner is in charge of interpreting the Building Code, if a permit is issued there would be no need for the ZBA to be involved.

Dave said there is \$272,400 left in the construction budget after deducting for the costs so far. This includes engineering, MLP) manager, drilling, legal, etc. Denis was not sure all of the legal billed is related to the Pilot, he thinks some of the bill was in response to zoning questions and Selectboard questions.

Dave said the town will have to borrow money to complete the wireless project as the allotted construction funds are inadequate. Steve questioned that as he felt the engineering money retained by MBI was an issue that could be argued successfully.

There was continued discussion on these issues and it was agreed another meeting with MBI representatives should be held in a Town Meeting setting. Judy felt the zoning issue should be resolved with either a variance or modification of the by-law.

Mary Courtney said if the Town has a By Right to erect the tower let Steve file the variance he has prepared. Judy said in her conversations with Larry Smith, Senior Planner at PCPC, that he felt the Town was exempt from the by-law regarding the

erection of the tower but not from the dimension issue. Discussion continue with no further resolution.

Denis questioned why it appears some emails were deleted from the SB trash site, no immediate answer was available

Finance chair, Joe Kearns, said the FC is starting the budgeting process for the nest Fiscal Year.

Dave motioned to adjourn, July 2nd; vote 3-0 and meeting adjourned at 8:55pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
FEBRUARY 13, 2017

Meeting opened at 6:01pm

Present: Denis Basak; Judith Hoag; Duane Pease, Town Administrator; Chair, David DiNicola was absent.

Judy motioned to appoint Denis as Temporary Chair, Denis 2nd; vote 2-0.

Warrants reviewed and signed; Payroll: \$15,833.66; expenses: \$123,719.96.

Discussion with Building Commissioner, Bill Girard, regarding various inspector rates. Question if revolving account should be set up for plumbing/gas inspector. Currently inspections are \$50 with \$45 going to inspector and the account is budgeted for \$600. There was continued discussion regarding the use of the on-line permitting and updates the inspectors are required to input once they have inspected. BC is not sure if the Electrical Inspector is doing this.

Mail reviewed; request from PVPC for Chair's signature on joint application for grant. Denis motioned to have Dave sign; Judy 2nd; vote 2-0 and Dave will sign on his return,

Minutes approved on motion by Denis, Judy 2nd; vote 2-0.

Andy Myers of the Hilltown Collaborative and Joshua Garcia of PVPC met with the Board to update the progress of the Collaborative. Currently the Collaborative is addressing resource sharing. Best practices and economic development. A \$40,000 grant was obtained for the economic development portion and ELON was retained to develop a strategy for the 6 towns. Also, the collaborative hope to obtain a grant to fund a full-time economic developer who would act as a coordinator for the towns in pursuit of future development. Andy also presented a letter of support for the Board to sign; this letter will be sent to Sean Cronin who is the Deputy Commissioner for Local Government. Andy will email letter so it can be put on Town letterhead. Board agreed to sign and return. One of the problems the Collaborative is addressing is the fact that the 6 towns have a combined population of approximately 6,000, the area is spread out and resources are not always available for each town. Personnel and equipment could be shared and that would help to reduce costs to the towns. Joshua said that PVPC is willing and able to provide support in this endeavor. Chester is the lead town in these efforts. There was continued discussion as to what areas could be addressed.

Highway Superintendent, Skip Savery, advised the Board his snow budget is almost depleted and he is looking for additional money to be authorized. After discussion, it was agreed an additional \$15,000 should carry the snow removal budget through the rest of the winter. Judy motioned to authorize the additional \$15,000, Denis 2nd; vote 2-0. Skip also advised that Chris is due for an increase to \$19.75 and would like the Board to put in

the minutes the increase. Denis motioned to increase his hourly rate to \$19.75, July 2nd; vote 2-0.

Finance Chair, Joe Kearns, stated the school budget for FY'18 would be approximately \$30,000 less this year for Middlefield.

Sherri Venditti questioned who was responsible for shoveling the steps and handicap ramp at the Post Office. It is not possible to reach the handrail as the steps are not fully shoveled. She was advised it is the responsibility of the Post Office; the Town only has to plow the lot. Judy said she would speak to the mail person about this.

Marin Laurel-Paine questioned who was going to attend the MBI hearing and give testimony. Denis said Dave had asked him to represent Middlefield and he had his 3 minute speech ready. There was further discussion about the latest information from MBI and the responses to their RFP's. Joe Kearns suggested someone speak with Westfield Gas & Electric as they are now wiring Westfield with fiber in competition with Comcast. They have also been asked by Otis to survey the town for the possibility of providing high speed internet. Also, it appears that none of the unserved towns have asked MBI to do any engineering for their internet.

Denis motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:15pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
FEBRUARY 27, 2017

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator
Absent: Denis Basak

Warrants reviewed and signed; Payroll: \$22,009.23; Expenses: \$7,065.08 & \$13,330.03

Minutes not approved as Denis was absent and Dave absent from previous meeting.

Mail reviewed: Board ok'd Health Agent letter to be sent to Miriam Sternagle regarding condition of house on Skyline Trail.

Communication committee member Joe Kearns brought the Board up to speed on the recent MBI public meeting in Worthington. Many spoke during the public session and much had to do with the lack of movement by MBI and frustrations of the towns involved in trying to obtain high speed internet. MBI said that so far none of the unserved towns had applied for the engineering offered by MBI. Westfield Gas & Electric is competing with Comcast in Westfield under their subsidiary Whip City Fiber and is willing to come to the towns to discuss installing a fiber or hybrid network.

Joe also said that Frontier Communications had their RFP vetted by MBI and then when it was submitted it was told it was no good. Comcast is completing the wiring of Chester and will stop at the Middlefield town line.

Howard Knickerbocker read a statement to the board (copy attached to minutes). There was continued discussion. The revamped WiredWest may be an alternative as well as some other providers. There is a WiredWest meeting this Saturday and Joe will be attending. Judy feels there is a zoning issue and the Town cannot disregard the by-law and that there was a reason this by-law was passed.

Howard said there should be a committee to study the broadband issue and that Sherri Venditti and Marin would be good candidates for this committee. Dave said in the end the townspeople will have the final say when it comes to funding any high speed internet. Discussion on this continued and Judy suggested seeing what providers would make a presentation to Middlefield.

Town Report was discussed next, Board will check with Denis at the next meeting to see if he will be in charge of putting it together.

Proposed budgets the Selectboard is in charge of was discussed next. All stayed the same with the exception of the Animal Control Officer and Animal Inspector which were

recommended for a \$100 increase each. The mowing budget was reduced by half to \$2,500 as the Town now has its own mower.

Joe Kearns, as Finance Chair, advised the Gateway budget was approved by the School Committed, the Hilltown Collaborative will meet in Chester on 3/2 and the Gateway MARS report will be presented in an open meeting at Gateway.

Dave advised he had received estimates for the asbestos inspections for the former General Store and adjacent house. He had requested estimates from 3 companies but only one responded. The costs are \$1,470 & \$1,720, both will be completed at on the same day.

Insurance coverage is under continued review. '73 Power Wagon may be eligible for antique plates and stated value appraisal may also be necessary.

Fire Chief, Ron Radwich, advised the department was given 10 gallons of paint. He would also like to purchase 5 sheets of particle board to finish closing up the interior walls. This was okayed and bill will be paid under Building Maintenance.

Maureen Sullivan questioned the withdrawal of the Town Attorney that is handing The Preserve law suit. She was advised another member of KP Law took over the case and it was not a problem.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:59pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

[A transcript of oral testimony to the Middlefield Selectboard on 27 Feb 2017]

I wish to correct a statement that Selectman Denis Basak provided as oral testimony at the recent Worthington MBI meeting. The town has not decided that it prefers wireless and that it would not fund fiber. At the ATM two years ago I requested that the town put off for a year the WiredWest bonding proposal then put forward by Noreen, Judy and others. The town unanimously accepted my reasoning regarding WiredWest. My fears were a year later substantiated by MBI action disqualifying the co-op for any state monies and prohibiting the towns from participating.

The town has still not decided if they prefer a fiber based system and they should have the opportunity to make their preference known. The Selectboard has been remiss by their inaction in this regard now that viable options are available. I find statements that Middlefield can't or won't fund fiber as a modern invention and smoke screen to justify and protect the present wireless activities. I suggest the board investigate the latest fiber overtures from Whip City and for once consider the silent majority of town's folk.

(Deliver DVDs to the Selectboard)

These DVDs contain a 100 page PDF of the written wireless documentary evidence that I presented to this board. You will find my statements that wireless will not now and will never deliver 25/3 minimum speed to all customers, that a standalone Middlefield wireless system is not financially viable and many more comments and observations that are substantiated by calculation, data and referenced evidence. To my knowledge none of this has been rebutted by the wireless proponents by written testimony to this board.

Finally I am dis-heartened that this and previous boards did not support the citizens of this town who spent years crafting a communication's tower by-law and approving same by over whelming majority vote. By allowing this by-law to be savaged for reasons of expediency and legal tricksterism leaves the town gasping. The building inspector should have been told he would be immediately discharged or injunctive relief sought if a tower permit was issued.

I will present a citizen's initiative to correct this glaring hole in the zoning by-laws since it appears the Selectboard is unable or unwilling to protect the town from itself – and just do the right thing. Shades of Harry Pease Road.

Thank you,
Howard Knickerbocker
Middlefield

SELECTBOARD MINUTES
MARCH 13, 2017

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Denis Basak, Judith Hoag
Duane Pease, Town Administrator (TA)

Caucus Warrant was signed by board.

Warrants reviewed and signed; payroll: \$9,560.53; Expenses: \$27,933.49
and \$14,167.27.

Minutes of 2/13/17 approved on motion by Judy, Denis 2nd vote 2-0 with
Dave abstaining as he did not attend meeting.

Minutes of 2/27/17 approved on motion by Dave, Judy 2d; vote 2-0 with
Denis abstaining as he was absent from meeting.

Email from Health Agent, Jackie Duda, requesting Board approval of \$75
expenditure for here Title 5 license. Dave motioned to approve, Judy 2nd;
vote 3-0.

Mail reviewed nothing of importance.

Town Accountants would like confirmation of any grant received prior to
her setting up the account.

Ray Gero spoke to the Board regarding having the Town become a Purple
Heart Community. Ray brought the documentation needed to apply
including the Proclamation. The first recipient of the Purple Heart is buried
in town, Elijah Churchill. He was given the Medal of Merit which later
became the Purple Heart by George Washington. There was continued
discussion and Dave motioned to have the Town become a Purple Heart
Community, Denis 2nd; vote 3-0. TA will file the paperwork needed.

Next item on agenda was the insurance coverages. The contents coverage for the Highway Garage is being reviewed by Skip to see if the contents are properly covered. Also, the contents of the Senior Center and Museum may be limited; there is \$25,000 for Fine Arts coverage which would cover some of the articles in the museum. However, there are no appraisals for the items and many are just historic to the town. TA will check for additional coverage if necessary.

Dave advised the former General Store and adjacent house were tested for asbestos and lead this past week and he expects the reports to be forthcoming soon. The lead test was only necessary for the store. If there is under 1% asbestos found, it can be removed by anyone, if over, then it has to be removed by a licensed company. This was further discussed, when the furnace was replaced in the Town Hall, Abide did the asbestos removal and the asbestos was transported to PA. it now has to go to GA. Town Report was discussed next; TA has sent requests to all departments, committees, commissions, etc for their reports and has followed up. Some have been received and others promised. It was agreed that 200 copies will be ordered. TA will check with last year's person, Bob Costa, for his input. Still have to decide on dedication, etc for the report.

High speed internet was last item on agenda. Dave has spoke with Whip City to see if they would take a look at Middlefield and WiredWest wants to set up a meeting with the Town. That meeting is scheduled for 4/8 and the board will have questions ready for them. Discussion continued on this as this is a big decision faced by the Town as fiber would cost in excess of \$1,000,000 and a loan would have to be obtained for this. Communication Committee Chair, Steve Harris, said they are still looking at all options for the Town. Another issue involves the Zoning By-law and the set backs from property lines if the wireless is to go ahead. Many believe the Municipal Use exemption does not apply to the set backs and a change in the By-law would be necessary. Jay Swift felt any changes should be presented to the Planning Board, however, if it a Citizens Petition is presented the Selectboard and Planning Board have no say and the article will go on the Annual Town Meeting Warrant.

Dave said it is up to the Selectboard to make informed decisions but in this case, it should be up to the town to make the decision as it is going to involve more money than provided for by MBI. Denis said there was not enough funding for the wireless project but since MBI has released the

engineering funds there is enough for the Town to construct a wireless network within the budget the Communication Committee submitted. It would be prudent to put the wireless in motion if the town so chooses and be ready to go.

There was still further discussion regarding the zoning issue and the Town's right to construct a guyed tower. The current by-law exists to protect property owners from potential harm and any "spot zoning" is really a bad idea. Maureen Sullivan, former Planning Board member, said by-laws were passed in the past for specific people and the Board should not pursue the spot zoning for the tower. Safety, and fall zones have to be considered.

Jay Swift said he didn't disagree and the goal is not to spot zone but fiber will never happen in Middlefield and wireless may be the only option.

Dave motioned to adjourn, Denis 2nd; vote 3-0 and meeting adjourned at 8:08pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
MARCH 27, 2017

Meeting opened at 6:04pm

Present: Denis Basak; Judith Hoag;
Duane Pease, Town Administrator (TA)
Absent: David DiNicola, Chair

Judy motioned to appoint Denis as Temporary Chair. Denis 2nd; vote 2-0

Warrants reviewed and signed; Payroll: \$12,947.02; Expenses: \$2,756.50 and \$162,067.52.

Minutes approved on motion by Denis, Judy 2nd; vote 2-0.

Mail reviewed: letter from Mass Commission on Disability regarding available grants for making premises handicap accessible. TA to follow with PVPC to see if areas identified in Town survey last year would qualify.

Free Cash has be certified and is \$171,048.

Town Report, Judy suggested dedicating to the Fire Dept., Denis agreed it would be good idea. Photo of department members will be used for cover. TA to check with Emergency Management Director, Ann Marie Visconti, to see if all is in place for using Town Hall as emergency shelter.

Finance Chair, Joe Kerns, will be at Selectboard Meeting next Monday to review ATM Warrant with Board. Also, will have warrant for Special Town Meeting to cover additional Vocational Education costs as 2 amore students were enrolled and town was notified by Gateway.

Fire Chief, Ron Radwich, advised the Board that grant he applied for to purchase new air packs was “in the pipeline” but no assurance that it will be granted. A number of grants are being reviewed. He also requested an article in the ATM Warrant requesting an additional \$10,000 to cover any increased costs in case the grant is awarded, if it is not awarded the money would not be used.

Planning Board met with Selectboard and presented changes to current by-laws. These addressed the Residence-Based Business By-Law and Special Permit Granting Authority. Board will review and meet with Planning Board next Monday. There was discussion on status of many by-laws that have been passed by town vote and not online and question if all have been approved by Attorney General’s office. These will be reviewed by Town Clerk, TA and Planning Board.

Judy felt Veterans' Agent should put notices in country Journal advising Town Veterans of possible benefits that are available to them. TA will speak with agent regarding this.

Wally Smith questioned status of the Hudson lawsuit that had been filed a couple of years ago, he was advised matter was settled and no payments were made by town. Wally also said he heard the Hudson's were suing former Board member, Alan Vint. This was news to all, there have been no suit papers received by the Town as Alan would be covered under the Town's insurance policy.

Denis motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:13pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Denis Basak, Temporary Chair

Judith Hoag

SELECTBOARD MINUTES
APRIL 3, 2017

Meeting opened at 6:05pm

Present: David DiNicola; Chair; Judith Hoag
Duane Pease, Town Administrator (TA)
Absent: Denis Basak

Board reviewed Annual Town Meeting (ATM) Warrant with Finance Committee, this is draft of warrant. Question on Article 3 of increase in Town Clerk salary; Town Clerk was present and explained increase in hours and duties and she requested increase. Board agreed. Also discussion on Article 4 and then board agreed with all proposals.

Articles 4, 5, & 6 were agreed to; Article 7 was incomplete; Articles 8, 9, 10, & 11 were agreed to. There was discussion on Article 12 and Judy as COA Director explained reasons for increase and that was agreed to also.

Articles 13, 14, & 15 were related to the Gateway budget and were discussed minimally, there is going to be a concerted effort by the member towns to vote down the transportation portion of the budget in hopes of sending a message to the legislature that transportation reimbursement is greatly underfunded for the towns.

Article 25 was discussed next, this a proposed change to the By-Laws regarding the Town's ability to construct structures without the burden of following the Zoning By-Laws. There was discussion as to who sponsored this change as it was not credited to anyone/board, TA is to follow with Town Counsel on this matter. This was not a Citizen's Petition.

Article 27 requested \$10,000 be taken from the Stabilization Account for use by the Fire Department. Chief Ron Radwich explained this money would be only used if the Federal Grant for the Air Packs were received. This would cover any shortfalls in the grant money. After brief discussion, Board agreed to the article.

Dave asked Ron if the roof at the Fire Station had been addressed, Ron said it had not at this time.

Ron also advised the Board that the department lost a member over the weekend, Jonathon Dewkett passed away on April 1st and the services are scheduled for Thursday.

Planning board presented Selectboard with proposed amendments to the By-Laws at last meeting; Selectboard has no problems with proposed changes.

Dave advised the preliminary testing for asbestos and lead at the former General Store and adjacent house have been received. A full plan with measurements will be sent to Board. Maureen Sullivan questioned if there was money in the budget to proceed this

year or if it will have to wait until next year. There was discussion on this and PVPC may have some abatement money available and Mass Development had mentioned there could be up to \$50,000 for demolition available in the past.

Dave said he had spoken with Bill Ennin at MBI and Comcast may be interested in cabling Middlefield. The high speed internet possibilities are changing rapidly and more players are showing an interest in the smaller towns. Maureen said that the people that have Whip City Fiber are very happy and Middlefield should also investigate that possibility. There is a meeting scheduled with WiredWest this Saturday at the Town Hall but with all the changes, it was voted to cancel the meeting.

Howard Knickerbocker said he was confused by Article 25 and who sponsored it and if it was legal. TA to check with Town Counsel on this.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 8:06pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MINUTES
APRIL 10, 2017

Meeting opened at 6:01pm

Present: David DiNicola, Chair; Denis Basak; Judith Hoag
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$9,412.48; Expenses: \$8,656.41

Minutes of 3/27/17 approved on motion by Denis, Judy 2nd; vote 2-0, Dave abstaining as he was not present for this meeting.

Minutes of 4/3 approved on motion by Judy, Dave 2nd; vote 2-0, Denis abstaining as he was not present for this meeting.

No mail for review.

Brief discussion on Personnel Policy, this will be discussed further at future meeting as it is important to finish the policy.

Annual Town Meeting (ATM) warrant discussed next. Board met with Highway Superintendent, Skip Savery, and went over his budget for FY'18. skip was advised his pay rate was much lower than similar towns and that his rate should increase. Skip said he would rather promote Matt to a foreman's position than take the increase all for himself. Board agreed to have Matt as foreman and give both a 4% raise. Chris would receive a 2% increase for the coming year. Skip would also like to be able to hire summer help again this year as it worked out very well last summer. The two hires trimmed the road sides and guardrails and did many other jobs that freed the regular crew up to do more road maintenance. Board agreed it is worthwhile to hire the summer help. Skip will be in charge of the hiring.

Skip also discussed purchasing another small truck using his Chapter 90 money. He would do a three year lease to purchase and pay \$50,000 a year from Chapter 90. He would also like to transfer the \$15,000 for the transfer case for the Autocar and \$6,000 for the warranty on the International to another account so he could purchase a plow and wing for the truck. The truck would be larger than the current Ford 550's and would replace the older 550 that has serious rust problems in the cab as well as the frame. The new truck would enable him to plow the roads and improve fuel mileage as

the International get about 1.5 MPG when plowing. The new truck would get 8-10 MPG. The current fleet he has seems to work well; he uses the Army trucks for hauling rocks, etc saving the International from unnecessary debris hauling. There was continued discussion regarding the number of trucks, if any could be disposed of and what is needed for back up during a storm if one goes down.

Also discussed was if there were any Purple Heart grants available for Skyline Trail as Bell Cemetery is the resting place of the first Purple Heart recipient from the Revolutionary War. Skyline was denoted as a Temporary State Highway when it was reconstructed in 2003. Joe Kearns suggested having Representative Steve Kulik view Skyline and see if he could obtain any grants for its repaving. Skip also suggested a successful STRAP grant application could be used for repaving.

Warrant reviewed continued, Board agreed with Finance recommendations on articles.

TA questioned if the Town Clerk position could be changed to a three year term and will check with Town Counsel for proper wording to replace current By-Law.

Discussion on increase in the Vocational Education budget and what could be done to reduce these costs. Town is charged on a per pupil basis and increase of \$80,000 in FY'18 budget. Joe Kearns said he had spoke with Gateway Superintendent regarding increase in Vocational opportunities at Gateway and was told 'Can't find anyone to hire'. Joe did not feel this was a satisfactory answer. Gateway does not retain monies from students that opt for vocational schooling.

Article 25 on previous draft warrant has been removed.

Pre-Town Meeting to be held on May 2nd; TA will have published in Country Journal and notify Gateway so a representative can attend to discuss school budget.

Town Hall custodian, Kathy O'Brien, met with Board and questioned why her increase to \$15/hour has not been acted on. Dave motioned to increase to \$15/hr, Judy and Denis 2nd; vote 3-0 to increase to \$15/hr.

Judy said the Fire Department did not want this year's Town Report dedicated to them. Judy suggested the Highway Department be honored with dedication and all agreed.

There have been complaints about the dog droppings that are around the Town Hall and at the play ground. TA will look into obtaining signs to post.

Howard Knickerbocker suggest the museum be named in honor of Jack Cobb as he was the individual that basically created the museum. Dave motioned to agree, Denis 2nd vote 3-0..

Dave motioned to adjourn, Denis 2nd; vote 3-0 and meeting adjourned at 7:59pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Denis Basak

Judith Hoag

SELECTBOARD MINUTES
APRIL 17, 2017

Meeting opened at 6:03pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator (TA)
Finance Committee members: Joe Kearns, Chair, Dale Hoag, Ed Vivier and
Scott Artioli

Board met to review Annual Town Meeting Warrant.

There was discussion on Articles 15 and 16 concerning the Gateway School budget. Article 15 deals with the transportation and debt service for the school. The Finance Committee is recommending not to endorse this budget item in hopes that it will send a message to the State to provide more funding for the transportation costs, originally, the State said it would fund regional school transportation at 100% but that has never happened. According to Finance Chair, Joe Kearns, the member towns are hoping a no vote on this will make a stronger statement to the legislature. Also, the Massachusetts Association of Regional Schools spent time at Gateway and have made a number of recommendations that have yet to be responded to by the administration, this is another way to get their attention.

Article 16 is the Vocational Education budget; there is an increase of \$80,000 for FY'17. The Town has no control over this cost as it is set by the vocational school and the Towns have to pay. Dave said he understands but still can not recommend its passing.

Highway Superintendent, Skip Savery, discussed the purchase of a new truck and how it would be paid for. Skip plans on using \$50,000 of his Chapter 90 monies over a 3 year period; the State allows Chapter 90 monies to be used to purchase equipment and this would be on a lease to own payment. The truck is a Freightliner that a number of towns have bought and had good success with. This truck is a little bit bigger than the Ford 550 and can be equipped with a wing. Skip would like an article on the ATM warrant transferring the \$15,000 in the transfer case/Autocar account and \$6,000 in the truck warranty account transferred to a new account for snow removal equipment. That way he can use this money to pay for the plow and wing for

this truck. The Board and Finance Committee agreed this would be a good purchase. TA will draw up the article and place it on the ATM warrant.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:00pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MINUTES
APRIL 24, 2017

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Judith Hoag

Warrants reviewed and signed; Payroll: \$12,834.38; Expenses: \$14,869.20

Minutes approved on motion by Dave; Judy 2nd; vote 2-0.

Mail reviewed nothing significant.

Dave said he had left a message with Tom Grady, Berkshire Dispatch and had not received a call back to date. He is going to inquire if Town's costs can be reduced due to small number of 911 calls going to dispatch. Switch to Northampton Dispatch is delayed as they are processing Chicopee's switch.

Dave also said he spoke with Bev (accountant) and Jane (treasurer) on Saturday trying to get info on outstanding loans. He discovered a loan for the Ford 550 had never been taken out by Jane. There was discussion on this issue; Dave would like to review all of the bank statements since 2014. Sherri Venditti said the Annual Town Meeting Warrant allowed Jane to borrow the money but did not mandate. The treasurer could use money that was available to pay for the vehicle. This will be investigated further.

Judy spoke on the Town Report; she is adding the date of the Town Meeting to the front of the report over the picture of the Town Flag Dedication. The back cover will have a picture of the Purple Heart proposed signage and page 2 will have the Purple Heart Proclamation and image.

Kathy O'Brien dropped off a written complaint against Suzanne Lemieux. Judy volunteered to speak with Suzanne, there was also an incident with Skip Savery and Judy will also speak with him. These incidents can not happen while Kathy is performing her Town duties.

Kathy also dropped off a request for repairs on the compactor, hopper and chain on the "mall" door.

Personnel Policy is a continuing work in progress but getting closer to a conclusion.

Pre Town Meeting to be on May 2nd at 7:00pm. There will be a short Selectboard Meeting at 6:30pm.

Judy said there is a safe in the Fire Station that came from the former General Store and the Fire Dept. would like it moved from the station. Not sure where it could be stored, its value is historical but is too heavy for the museum.

Joe Kearns said the Collaborative is looking to hire an Economic Developer to aid in promoting the Hilltowns. This is paid through a grant from the State. PVPC is also looking at providing IT support to its towns.

There was discussion on the awarding of grants and how it is based on economic needs of the individual community. The grants are based on a median income and not an average income of the towns. This puts Middlefield at a disadvantage.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:55pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MEETING
MAY 2, 2017

Meeting opened at 6:30pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator

Dave motioned to open a Board of Health meeting and reconvene the Selectboard meeting after the BOH meeting, July 2nd; vote 2-0 and BOH meeting opened at 6:04.

Board discussed Health Agent, Jackie Duda's request to proceed with her actions on 61 and 77 Skyline Trail. 71 was abandoned by the owners and the letter sent was returned as "undeliverable". Jackie said she has obtained a new address for 66 and will be sending a letter to the owner rather than sending a demand letter at this time. Dave motioned to have Jackie move forward, July 2nd; vote 2-0.

Dave motioned to adjourn the BOH meeting and reconvene the Selectboard meeting, July 2nd; vote 2-0 and BOH meeting adjourned.

Town of Chester had sent a letter to board requesting support for State grant for repairs to River Road. Judy motioned to sign letter of support, Dave 2nd; vote 2-0 and letter to be sent to Chester Selectboard voicing support.

Chester Theater requested use of auditorium for rehearsals as they had used in the past. Board unanimously approved their use.

Board given latest draft of Personnel Policy to review. Town Administrator checking on costs of providing life insurance to full-time employees.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 6:52pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MINUTES
MAY 8, 2017

Meeting opened at 6:04pm

Present: David DiNicola, Chair; Judith Hoag; absent: Denis Basak
Duane Pease, Town Administrator (TA)

Board reorganized; Judy motioned to retain Dave as Chair; Dave 2nd; vote 2-0 and Dave retained as Chair.

Warrants reviewed and signed; Payroll: \$7,305.50; Expenses: \$147,780.34.

Todd Ford, Executive Director of the Hampshire Council of Governments (HCOG) addressed the Board regarding the HCOG, its services and benefits it provides. The COG operates with no Federal or State Grants and is funded through fees charged to its members as a result of purchasing goods and services through the COG bidding process and the revenue raised by Hampshire Power. Hampshire Power currently has over 75,000 customers throughout the state. This service can reduce kilowatt charges by up to 15%. The COG also will provide a free IT assessment to its members and also offers Hampshire Web which will set up and maintain a Town's web site.

Currently they are putting together an RFP for providing HR services as well as a Records Review that will aid members in determining what documents need to be retained. Dave asked what grant funding may be available for the former General Store; Todd referred him to Bernie Kubiak who is a grant writer for the COG.

Minutes approved on motion by Dave, Judy 2nd; vote 2-0.

Mail reviewed and Chapter 90 contract signed by Dave. No other mail of significance.

Cemetery Commission, Larry Pease, met with the Board regarding the mowing of the cemeteries. Person that mowed last year will not be mowing this year. Larry said if no one could be found, he would do it but would like to receive payment for his services. Larry was advised to check with Ethics to make sure there would be no conflict. He also asked if the Highway Dept. could mow the cemetery behind the Town Hall. TA will check with Skip.

Personnel Policy was discussed next, TA had met with a life insurance carrier and a \$10,000 policy could be obtained for full time and part time employees at the cost of \$2.68/month. This would be free to the full time employees and others could opt in if they were willing to pay the monthly fee. Highway Superintendent has received copy of the latest revised policy.

Judy asked if the PVPC IT Survey was completed, TA advised it had been completed and sent back.

Also the Transfer Station vehicle stickers are in.

It was also discussed that if any member of the audience has something to discuss that would take 3 minutes or less; the Board should let them speak rather than having them wait until the end of the meeting.

Dave said he still needs to speak with Bev and Jane regarding the truck loan of the Ford 550.

Dave also said he received an email from Bill Ennin regarding the high speed internet. There was discussion regarding Whip City Fiber and Comcast as both may be interested in providing some services to unserved towns. Crocker communication sent a proposal for 1.9 million dollars to wire Middlefield. Dave feels Bill is doing what he feels is best for the town and not to rush into anything at this time. Dave said this is a mistake the town can not afford to make until all avenues have been fully explored. Joe Kearns, Communications Committee member said Steve had sent a hybrid system possibility to the Board.

Sherrri Venditti asked if the Board would consider reorganizing the agenda as Open Forum should be for the public and not for the Board to bring up new issues.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 8:07pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/with out changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MINUTES

JUNE 6, 2017

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator (TA)

Dave called for a moment of silence to remember Board member Denis Basak who recently passed away.

Warrants were not available

Minutes approved on motion by Dave, July 2nd; vote 2-0.

Letters to Representative Kulik and Senator Hinds regarding the lack of transportation funding for regional schools approved on motion by Dave, July 2nd; vote 2-0.

Letter to House Speaker regarding raising the tobacco buying age to 21 approved on motion by Dave, July 2nd; vote 2-0.

Matt Radwich had submitted design for signs advising dog owners to pick up after their dogs was approved on motion by Dave, July 2nd; vote 2-0. TA will contact Matt and advise to make the signs.

Next, Dave motioned to call a Special Election to fill the seat that had been held by Denis Basak, July 2nd; vote 2-0. TA will send notice to Town Clerk.

Assessor Laura Lafreniere met with the board to discuss to open position on the Board of Assessors. The 3rd member, Ann Marie Visconti, has recently resigned. Laura would like the board to appoint Gita Jozsef as the 3rd member. Gita was defeated in the last election by Tamarin Laurel-Paine by one vote. Laura stated that Gita was a certified Mass assessor and would be willing to serve out the remainder of Ann Marie's term. Dave said he had spoken with town counsel, Jonathan Silverstein, and since there is to be a Special Election for the Selectboard seat, the assessor's position could also be on the ballot. He felt since the voters spoke and did not reelect her it would be wrong to appoint her back in. Dave also said he called DOR and obtained a list of certified assessors that would be qualified for this position, that person could be appointed to the seat until the Special Election.

Laura said she wants someone that can do the work, the FY end is 6/30 and Gita had done the work necessary to close out the books. There was continued discussion and Susan Donnelly's

name was mentioned as a possible replacement as she has all the qualifications but when Laura spoke with her, she was not interested.

TA advised there were 3 options that were available for filling the position, the election that has been discussed, appointment until the end of Ann Marie's term and appointment until the Special Election.

Dave and Judy agreed they would set up a conference call with Jonathan for Friday to discuss further with him. TA will post agenda for this first thing Wednesday morning.

Markelle Smith of the Nature Conservancy met with the Board next, they are interested in obtaining the former Benyei property on Ryan Road. They took this property for back taxes in December 2014. There is about 24 acres and is adjacent to the Merrill property they purchased a few years ago. The land would be kept as open space. TA will check with Tax Title attorney, Ron Berenson as to the options for disposing of the property.

Town Center was discussed next. Dave advised he had received the asbestos survey and the costs related to its removal. \$18,415 for both buildings and another \$2,000 for the environmental testing. If the store is to be taken down, Dave said the Highway Dept. could rent an excavator and it would take 2-3 days to complete. He also stated he would be willing to help at no charge to the Town. There would need to be a consensus of the town before any demolition could be done. Jay Swift, Town Center Committee member, said there have been many conversations over the years on what to do with the building and it is time to move forward. It would be nice if there were some sort of ceremony honoring the building prior to demolition. Demolition seems to be the only remedy for the space as rehabilitation costs would be in excess of \$250,000 and the building does not have a septic system or well.

Howard Knickerbocker said it would be nice to save some small items and perhaps a beam for the museum.

TA has put together a brief description and photo and would like to send it to Preservation Magazine to see if there are any restoration entities that may be interested in saving the building. Judy motioned to have it sent, Dave 2nd; vote 2-0 and TA will submit. Also, TA advised that a couple of years ago Mass Development stated there could be up to a \$50,000 grant for demolition.

TA has drawn up job postings for the Transfer Station Attendant and Town Hall/Senior Center custodian positions and will post them in the Country Journal.

PVPC has submitted a Memorandum of Understanding for Dave's signature, this MOU is for PVPC to pursue a grant for a building audit. This audit would be used in the hopes of obtaining additional green grants from DOER. Dave motioned to authorize signing, Judy 2nd; vote 2-0

Highway Superintendent, Skip Savery, advised he had reviewed the paving bids secured by HCOG. He plans on paving Bell Road from the highway garage to Scott Artioli's.

TA will check with Town Counsel, Jonathan Silverstein, regarding the 10am Friday conference call.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:21pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MEETING
JUNE 12, 2017

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator

First item on the agenda was the open assessor's position.

Judy stated she had sent an email to Town Counsel, Jonathan Silverstein, as the Friday conference call was canceled as Dave was not available. She then spoke with him to advise of no conference call but would email with her questions and questioned the Mass General Law regarding the appointment made by the Board in conjunction with the remaining assessors. She was given the 3 options: appoint to complete vacant term, appoint until Special Election or wait until the annual election to fill the position. There was further discussion between Dave and Judy regarding the financial burden as there was not money appropriated in the budget to hire an outside person and the appointment would be less expensive. Dave felt this should not be "dumped" on the Selectboard. He said the assessors should work as a team even though there are only 3 members at this time. Laura Lafreniere said she and Marin are getting along fine but there is a lot to learn in the position.

Joe Kearns said there is a lot to do and the Board has a duty to the Town to make sure all is done so the fiscal year can be closed and the tax rate be worked on for the next fiscal year. Laura said appointing Gita would be the simplest, smoothest and easiest way to maintain the assessor's office. The vote at the Annual Town Meeting was pretty much split 50-50 with only 2 vote separating the two.

There was discussion on changing the assessor's position to an appointed position rather than elected, Dave was advised this was attempted a number of years ago and was defeated to the ATM.

Howard Knickerbocker said Laura was not authorized to send a letter to the Selectboard without approval of the board of Assessors. She is the chair and as such has to obey all of the Town By-Laws. He advised the Selectboard to ignore all of her comments. Howard also advised he will be submitting written documentation of this that he would like made part of the Selectboard record. (See attached)

Sherri Venditti said this appointment should not be complicated, the vote was evenly split and appointing gita would make both sides happy, she is qualified and willing to do the job and the Selectboard has the legal right to appoint her.

Noreen Suriner stated she had attended the meeting with the hope of finding open minds and the Board would make a difference and find for the greater good of the Town.

Dave felt strongly that the loser of the annual election should not be put back in without going through another election.

Howard Knickerbocker said there are 2 openings on the Historical Commission with the deaths of Jack Cobb and Marge Batorski. Also, he wondered if the town buildings were ever inspected by the Fire Inspector for occupancy.

The Tanglewood Runners will be coming through on 7/1 and permission was given to use the Town Hall. They usually arrive between 6:30-9:30am.

The Planning Board (PB) requested a short meeting with the Selectboard just prior to the Selectboard adjourning. PB is holding a public hearing on the change for Special Permits to be handled by the PB rather than the ZBA. Also, the PB will not request a Special Town Meeting to address this change until they have a Marijuana By-Law ready. They will send the proposed By-Law to the Selectboard for review and comments prior to posting any public hearing.

Next Selectboard meeting to be on Wednesday, June 21st.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:10pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

SELECTBOARD MINUTES
JUNE 21, 2017

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$14,174.77; Expenses: \$10,365.36 &
\$2,233.40

Minutes of June 6th approved on motion by Dave, Judy 2nd; vote 2-0.
Minutes of June 12th approved on motion by Dave, Judy 2nd; vote 2-0.

Mail reviewed, nothing of importance.

Judy advised the safe from the former General Store to be moved from the Fire
Dept. to the outside storage shed behind the Town Hall for now.,

CodeREd contract for next fiscal Year received; Judy motioned to have Dave sign,
Dave 2nd; vote 2-0 and Dave signed contract. TA will scan and email back.

Porchlight (formerly Lee VNA) contract for next FY signed by Dave after his motion
and Judy's 2nd, vote 2-0 to continue with Porchlight.

Cabot Risk insurance coverage for Police and Fire coverage in amount of \$11,484
reviewed. Dave motioned to accept, Judy 2nd; vote 2-0 and Dave signed coverage
sheet.

Maureen Sullivan had complaint about Verizon's phone service, she had lost
service and thinking it was a bad phone bought a new one, this did not correct the
problem. She also found out that the Sloss's had the same problem. A number of
years ago, there was also a town-wide problem with phone service. Dave will
contact Verizon to see if this can be rectified.

Memorandum of Understanding regarding the Community Compact received. This is in regard to the Shared Rural Economic Development Coordinator Services. Coordinator will be paid by the Compact grant.

Phone call received from Eleanor Doyle regarding woodchucks that appear to be on the property of the house next to the General Store. Her family is maintain the late Jack Cobb's house and are worried that the woodchucks may damage the home. They are going to be setting traps.

TA advised Board he had received a request for bills, etc. on the Green Grant, this has required close to 3 hours of research as this was originally handle by Eric Weiss. TA advised he will charge requestor an hourly fee for any requests that take more than a half hour to satisfy in the future.

Update on vacant Assessor's position was discussed next. Dave would like it put on the Special Election (SE) ballot with the open Selectboard seat. Judy said if that were done it would put the SE out another 64 days and if Dave motioned she would not 2nd. Judy felt the Town had a qualified candidate in Gita and if she motioned to appoint Gita she knew Dave would not 2nd. Dave had spoken with Karen Tonelli, assessor from Peru who was willing to meet with Laura and Tamarin. He had received Karen's name from the DOR. Karen has met with the Assessors and is willing to help until a permanent assessor is chosen. She felt the office was in pretty good shape and the worst case scenario she would be needed for is 30 hours. Her hourly rate would be \$75/hr. There was continued discussion as to where the funding would come from and it was noted it could be paid from the Assessor's Expense Account.

Dave motioned to support the hiring of Karen Tonelli to assist the assessors, July 2nd; vote 2-0. Karen will speak with Laura and Marin. Judy said the lack of an experienced assessor could be a big risk to the Town. Sherri Venditti stated there is an experienced, qualified candidate and she could be appointed.

TA advised the bids were opened on June 19th at 6:15pm as advertised. One bid was received for propane; that was from the current supplier, George Propane, the quoted price is: \$1.475/gal. One diesel bid received from Mirabito, fluctuating priced at \$1.7805/gal as of 6/16/17 or Firm Bid Price of \$2.0776/gal.

Dave motioned to accept the George bid and the firm Bid Price from Mirabito,
July 2nd; vote 2-0.

Dave motioned to adjourn; July 2nd; vote 2-0 and meeting adjourned at 7:30pm.

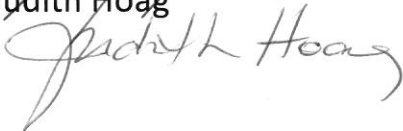
Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

A handwritten signature in cursive script, appearing to read "Judith Hoag", written in black ink.

To the Middlefield Board Of Selectmen,
In accordance to MGL Chap. 41, Section 11, we, as the remaining members of the
Middlefield Board of Assessors, give written notice that there is a vacancy on the
BOA due to the resignation of Anne Marie Visconti.

Laura Lafreniere, Chairman



Tamarin Laurel-Paine



Date 6-16-17

SELECTBOARD MINUTES

JUNE 27, 2017

Meeting opened t 6:05pm

Present: David DiNicola, Chair; Judith Hoag
Duane Pease, Town Administrator (TA)

First item discussed was appointing a Records Access Officer that is now required effective July 1, 2017. This is part of the modernization act. There can be two names for contact. Dave motioned to appoint Duane and Suzanne Lemieux,
Town Clerk to the positions, Judy 2nd; vote 2-0.

Two persons applied for the Town Hall Custodian position; Lois Bell and Olivia Killela. TA will set up interviews with both for next meeting. Only one applicant for the Transfer Station Attendant position, Olivia Killela; she will also be interviewed for that position.

Appointments for annual positions were completed next. See attached sheet, all were appointed on a motion by Judy, Dave 2nd; votes all 2-0.

Appointed boards was next. Appointments were motioned by Judy, Dave 2nd; votes were all 2-0. See attached sheet. New appointed members are in bold print and new terms are also in bold print.

Next year prior to appointments a list of positions will be published to see if there is any interest in these positions.

There was brief discussion on the WiredWest Memorandum of Understanding that was received via email. Whip City Fiber (part of

Westfield Gas & Electric) would rather deal with one entity while providing cost estimates to various towns that are looking to provide fiber internet access and WiredWest has come to the front for this project.

Steve Harris, Communication Committee chair, provided color photos of what a wireless tower would look like if constructed at the Transfer Station.

Dave motioned to adjourn, July 2nd; vote 2-0 and meeting adjourned at 7:07pm.

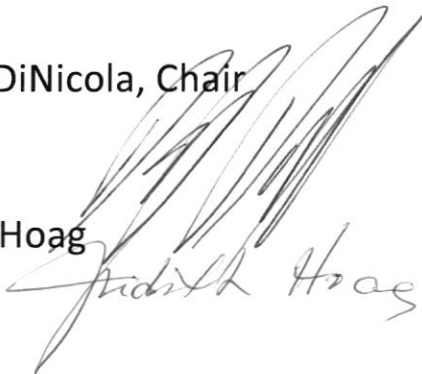
Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

The image shows two handwritten signatures in black ink. The top signature is for David DiNicola, and the bottom signature is for Judith Hoag. The signatures are written in a cursive style and are positioned to the right of their respective printed names.

Appointed Boards FY 2017

Agricultural Commission (3 yrs)	Cheryl Harper (unfilled) Maureen Sullivan Mitchell Feldmesser Glennis Austin	2019 2016 2020 2020 2018
Communications Committee (3 yrs)	Steve Harris - Chair Leanne Every Joseph Kearns	2019 2020 2018
Conservation Commission (3 yrs)	Vacant Mitch Feldmesser Kim Baker Wayne Main Carol Waag	2019 2019 2020 2020 2018
Council on Aging (3 yrs)	Lois Bell Ed Vivier Judy Artioli Laura Lafreniere Judy Hoag - Chair Noreen Suriner Priscilla Suriner	2019 2019 2020 2020 2018 2018 2018
Cultural Council (3 yrs)	Chris Bresnahan Vacant Ruth Feldberg - Co Chair Unfilled Unfilled	2019 2019 2017 2017 2018
Historical Commission (3 yrs)	Tim Pease Rita Docktor - alt. Vacant Howard Knickerbocker John Savery Vacant Maryann Walsh	2019 2019 2017 2020 2020 2018 2018
Registrars of Voters (1 yr.)	Suzanne Lemieux Vacant Anita Myers Tamarin Laurel-Paine	2018 2018 2018 2018
Town Center Committee (1 yr.)	Judy Artioli Victor Artioli Mitch Feldmesser Judy Hoag Dale Hoag Maureen Sullivan Jay Swift - Chair Carol Waag	2018 2018 2018 2018 2018 2018 2018 2018
Zoning Board of Appeals (1 yr.)	Maureen Sullivan Mary Courtney Terry Crean	2018 2018 2018
Alt	Jay Swift	
Alt	Mitch Feldmesser	

Annual Appointments

FY 2017

Position	Appointee	
Accountant	Beverly Cooper	
Town administrator	Duane Pease	
Alarm/Oil Burner Inspector	Larry Pease	
Alarm/Oil Burner Inspector	Ron Radwich	
Animal Control Officer	Terry Donovan	
Animal Inspector	Terry Donovan	Renewal sent to State 3-22-17
Assistant Town Clerk		
BOH Agent	Jackie Duda	
Building Commissioner	William Girard	
Building Comm. - Alt	Gary Danko	
Building Handyman		
Civil Defense Warden	Larry Pease	
Civil Def Warden - Asst.	Tomas Austin	
Counsel	Kopelman & Paige	
Custodian		
Electrician	John Savery	
Electrical Inspector	Eric Main	
Elect. Inspector (Asst.)	Albert Sirard	
Emergency Preparedness	Ann Marie Visconti	
EMS	Ed Vivier	
Fire Chief - Deputy	Larry Pease	
Fire Chief & For. Warden	Ron Radwich	
Gas Fitting Inspector	William Zeitler	
Highway Employee	Chris Isner	
Highway Employee	Matt Radwich	
Highway Supervisor	Skip Savery	
Hilltown CDC		
HPHPC Representative	Duane Pease	
HRMC Representative	Joseph Kearns	
Lumber Surveyor		
Meal Coordinator (COA)	Suzanne Lemieux	
Minutes Secretary	Suzanne Lemieux	
Pest Control - Elm		
Pioneer Valley Planning	Cam McNeill	
Pioneer Valley PC - Alt		
Plumbing - Alternate		
Plumbing Inspector	William Zeitler	
Police Chief	Thomas Austin	
Police Officer	Jenny Austin Dion	
Police Officer	Bob Hoynoski	
Police Officer	Matt Radwich	
Police Officer		
Recycling Attendant		
Recycling Coordinator	Joseph Kearns	
Tax Collector	Mary Ann Pease	
Treasurer	Jane Thielen	
Veteran's Agent	Northampton Vets	
Web Site Administrator	Steve Harris	
Westfield River	Carol Waag	
Westfield River - Alternate		
Westfield River - Alternate		
Wired West - Delegate	Joseph Kearns	
Wired West - Alternate		
Wood Bark Measurer		
ZBA - Alternate	Mitch Feldberg	
ZBA - Alternate	Jay Swift	